

Application form

FA4_en_280518

Application for extension of a residence permit on the grounds of family reunification for children

Mandatory digital self-service

An application for extension of a residence permit on the grounds of family reunification for children is covered by mandatory digital self-service. This means that, normally, you cannot use this application form, but must use the digital self-service solution **FA4 online**, which the Danish Immigration Service provides at newtodenmark.dk

You should only use this application form, if you believe that you are exempt from the requirement of digital self-service. **Read more on page 4.**

Use

Use this form when applying for an extension of a temporary residence permit issued on the grounds of family reunification for a child under the age of 18. Each child must submit his or her own application.

A 'residence permit issued on the grounds of family reunification for a child' should be understood to mean: a residence permit for a child issued on the grounds of family reunification with:

- one or both parents,
- foster parents, or
- close relatives (e.g. adult siblings, grandparents or other next of kin).

This type of residence permit is covered by the Aliens Act section 9 (2) or (3).

When a child has a residence permit on the grounds of family reunification, the parent will be either Danish or Nordic citizen, have a permanent residence permit, have a temporary residence permit with the possibility of permanent residence, or be a refugee.

Please note: If the parent of the child has a temporary residence permit in Denmark on the grounds of work or study, you **cannot** use this form but must instead use the form MF2 (Application for extension of residence permit as an accompanying family member). Such application is submitted to the Agency for International Recruitment and Integration.

When applying for an extension of the child's residence permit, the person with whom the child has been reunified (the parent, foster parent or other close relative) is asked to complete this form together with the child if possible.

By the term 'the applicant' we mean the child who is applying for an extension of his or her residence permit. By the term 'the parent' we mean the person with whom the child has been reunified in Denmark.

Fee

Normally, you (the application) have to pay a fee to get your case processed at the Immigration Service. You can read more about the payment in section 1 of this form and at newtodenmark.dk/fee where you can also find the current fees.

How to apply

- Fill out and sign this form
- Attach the required documents
- Submit the application in person at the Danish Immigration Service's Citizen Service or at a police station capable of recording biometric features. You can also send it to the Danish Immigration Service, Ryesgade 53, 2100 København Ø

What documents should you include?

- Documentation for payment of fee.
- Documentation of your housing situation. Acceptable documentation includes a rental contract or proof of tenant ownership. Required only if you rent or live in a housing cooperative and you have moved or the contract has been renewed, since the applicant received his/her latest residence permit.

Biometric features required on residence cards

Children under the age of 18 who are living with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, the child's biometric features (digital facial image and fingerprints) must be recorded in connection with the application being submitted.

Children **not** living with the custody holder in Denmark, but are instead living with a foster parent or close relative, are required to hold a residence card. The child's biometric features (digital facial image and fingerprints) must be recorded in connection with the application being submitted.

Read more about biometric residence cards on the last page of this form and at www.newtodenmark.dk/residencecard

Independent basis for residence

Until turning 18, a child's basis for residence is based on his/her parent's residence permit. The child must submit an application for *independent* basis for residence before turning 18. The child can apply by submitting form FA5.

Processing of your application

The Danish Immigration Service has a maximum time limit for processing applications for extension of residence permit. The application processing times are calculated from the date the application is submitted. You can see our processing times at www.newtodenmark.dk/us-times.

For more information

More information about the rules governing family reunification is available at newtodenmark.dk. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us.

If the child (the applicant) needs to travel outside Denmark while the application is being processed, you must apply for a re-entry permit.

Modification of personal data

If you believe that the child's personal data (e.g. nationality / citizenship or date of birth) is incorrectly registered with the Immigration Services records, you can use form PE1 to seek modification of your data. You will find PE1 at www.newtodenmark.dk/forms.

Please note: You must submit an application to extend the applicant's current residence permit before it expires. If you submit the application after the date the applicant's residence and/or work permit expires, it will mean the applicant is residing and/or working illegally in Denmark. As such, you should expect the application to be **rejected**. In this case, the Danish Immigration Service will not process the application, and the applicant will have to leave Denmark and apply for a new residence permit in his/her country of origin. This applies even if the applicant has only been residing illegally in Denmark for a short period of time. Residing and/or working illegally in Denmark can also lead to **expulsion** which can lead to prohibition of returning to Denmark within a specified period.

Important information on how to fill out this form

In order to be granted an extension of a residence permit, the applicant (the child) must still meet certain continuous requirements. You (the child's parent) are asked to solemnly declare whether the continuous requirements for granting the child a residence permit continue to be met.

Requirements for residence permit

The letter the applicant (the child) received from the Danish Immigration Service together with his/her original residence permit or most recent extension states which continuous requirements were tied to the residence permit. We recommend that you refer to the letter before completing the application form in order to ensure that you remember all the continuous requirements.

A family reunification permit to a child is normally granted under the following 3 continuous requirements:

- The person with whom the child has been family reunified, must reside in Denmark together with the child (requirement made in all cases)
- The person with whom the child has been family reunified must have accommodation of adequate size at his/her disposal (requirement made in some cases)
- The person with whom the child has been family reunified must not have received any public benefits under the terms of the Active Social Policy or the Integration Act (requirement made in some cases)

If the housing requirement and financial self-support requirement applied when the child's current residence permit was granted, then the same requirements will normally apply to any extension of the residence permit.

Housing requirement

Normally you (the parent) must be able to document that you have an independent reasonably sized residence at your disposal. This means that you must have a place to live that you own, rent, sublease or cooperatively own. If the residence is a rental or sublease, the lease period must be permanent, or may be concluded for a period of at least 1½ year from the date on which the application for extension is submitted, or the lease must be concluded for a period up to the time the child can get a permanent residence permit. There must be no more than 2 people living in each room, or the total residential area must be at least 20 sq. metres per person.

If you live in a **rented** or **subleased residence** or a **housing co-operative** please include **copy of rental or sublease contract** or **proof of tenant ownership (housing cooperatives)**. If you **own your house/flat** you do not need to submit any documentation. The Danish Immigration Service can obtain relevant information about your housing situation through OIS (the Public Information Server).

More information about the housing requirement is available at www.newtodenmark.dk/family.

Self-support requirement

Normally you (the child's parent) must be able to support the child. This means that you may not receive any public benefits under the terms of the Active Social Policy or the Integration Act. Nor may you have received any public benefits since the child got his/her latest residence permit. Integration benefits (integrationsydelse), start help benefits (starthjælp), social security (kontanthjælp) and rehabilitation benefit (revalideringsydelse) are examples of public assistance under the terms of the Active Social Policy Act (lov om aktiv socialpolitik) or the Integration Act (integrationsloven). What matters is whether the public benefit is granted under the terms of the Active Social Policy or the Integration Act.

Student grants (SU), unemployment benefit (dagpenge), sick leave (sygedagpenge) and parental leave (barselsdagpenge) as well as housing benefit (boligstøtte) are **not** granted under the terms of the Active Social Policy Act and the Integration Act. If you (the parent) have received these public benefits it will not have an impact on the child's (the applicant's) residence permit.

Receiving isolated benefits of a minor amount that is not directly related to support, such as for instance small grants for transportation, will not have an impact on the child's residence permit. Nor will benefits that are equivalent to salary or pension, have an impact on the child's residence permit.

If you have any doubts about whether a public benefit is granted under the terms of the Active Social Policy or the Integration Act you can contact your municipality.

If the self-support requirement is made, you are asked in section 5 to solemnly declare whether you have received any public benefits under the terms of the Active Social Policy or the Integration Act.

Give correct answers

If the information that you have given in this application later turns out to be false you may be subject to the following penalties:

- Fine or up to two years imprisonment.
- You can be subject to repayment of the expenses the Danish state might have incurred as a result of the false information.
- The applicant's residence permit can be revoked.

For official use only PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON THE LAST PAGE OF THIS FORM

Date received	Received by (name)	Authority (stamp)	Alien identification number (udl.nr.)/Personal ID	Case order ID*
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*) The case order ID will only be created by the authorities, if the applicant has not created a case order ID. If the applicant has created a case order ID it must be stated in section 1.1 in this application form.

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Application for extension of a residence permit on the grounds of family reunification for children

Mandatory digital self-service

An application for extension of a residence permit on the grounds of family reunification for children is covered by the requirement of using digital self-service. This means that, normally, you cannot use this application form, but must use the digital self-service solution **FA4 online** instead, which the Danish Immigration Service provides at newtodenmark.dk.

You should only use this application form if you believe that you are exempt from the requirement of mandatory digital self-service.

If you use this form and the Danish Immigration Service assess that you are not exempt from mandatory digital self-service, the Immigration service can reject your application.

You can be exempt from mandatory digital self-service if there are special circumstances which make you unable to fill in a digital application. These special circumstances can e.g. be that you lack digital qualifications or cannot use the digital self-service solution due to health issues.

If the Danish Immigration Service assess that you can be exempt from mandatory digital self-service, the Immigration Service will process your application, even though it has not been submitted digitally. When the Danish Immigration Service assess whether you can be exempt from the requirement of digital self-service, the Immigration Service will take into account whether you already have been exempt from registration of Digital Post.

It is not a requirement that third-parties, e.g. lawyers and relatives, as well as Turkish Citizens, who are covered by the Association Agreement between the EU and Turkey, have to use the digital self-service solutions.

Read more about who are exempt from digital self-service at www.newtodenmark.dk/forms

If you believe that you are exempt from mandatory digital self-service, and you choose to hand in the application on this printable application form, please provide the following information:

Why do you believe that you are exempt from mandatory digital self-service? (mark with an X)

A. I am a Turkish citizen covered by the Association Agreement between the EU and Turkey.

B. I am a third-party for the applicant, e.g. lawyer or relative.

If you have marked B with an X, please state your full name and relation to the applicant (attach a power of attorney if you are a relative or similar):

C. There are special circumstances which make me unable to use the digital self-service solution.

If you have marked C with an X, please state which circumstances (attach documentation, if possible):

Are you already exempt from registration for Digital Post?

Yes No

1. Fee

Normally, you have to pay a fee to submit an application for extension of a residence permit on the grounds of family reunification with children.

The fee covers the processing of your case. This means that the fee will not be refunded if the child's (the applicant's) application is rejected. Furthermore, the fee will not be refunded if, during the processing of the case, you choose to withdraw the application. If you have not paid the fee the application will be rejected, which means that it will not be processed. If the application is rejected for any other reason, the fee will be refunded minus an administration fee. Read more about fees at www.newtodenmark.dk/fee.

How to pay

To pay the fee you have to complete the following steps in order:

1. Create a case order ID with the case type '**Family reunification (Extension)**'
2. Pay the fee. **Please note:** Certain applicants may be exempt from paying the fee. These persons must still create a case order ID.
3. Enter your case order ID in section 1.1 of this form.
4. Enclose documentation of payment of fee.

If you have already created a case order ID and paid the fee, you can go directly to section 1.1. If not, you can read more about how to do it below.

How is a case order ID created?

Everyone can create a case order ID at newtodenmark.dk. You can create it at the relevant application page at www.nyidanmark.dk/you-want-to-extend/family. Choose the subtopic 'Family reunification' and then 'Child'.

How is a fee paid?

You can pay the fee in several ways, for example with a debit or credit card from a Danish internet bank, in the bank or at the post office. At the page on newtodenmark.dk where you created the case order ID, you can choose how you wish to pay, and you can see which information is required when paying the fee. **Please note:** The fee must be paid no later than at the same time the application is submitted. In most cases, this means that the fee will need to be paid **before** the application is submitted. You **cannot** pay the fee at the Immigration Service's Citizen Service or at a Danish police station. Please enclose **documentation of the payment** e.g. a receipt from a transfer via your net bank or a receipt from your bank or a post office.

Who is exempt from paying a fee?

There may be special cases where the child (the applicant) can submit an application for an extension of a residence permit on the grounds of family reunification without paying the fee. This may be the case if the person the child (the applicant) is family reunified with, the sponsor, in Denmark has refugee status or if the sponsor is seriously ill or has a serious handicap. The child may also be exempt from paying the fee if the sponsor has a child from a previous relationship who he/she is residing with or the sponsor sees the child on a regular basis. Furthermore, the child may be exempt from paying the fee if the child is a Turkish citizen who is economically active as an employee, self-employed person or service provider. The same applies if the child is family reunified with a Turkish citizen who is economically active as an employee, self-employed person or service provider. At www.newtodenmark.dk/fee you can read more about who is exempt from paying the fee.

If you believe, the child (the applicant) is exempt from paying the fee, please tick the box "The applicant is exempt from paying the fee". When you create a case order ID, please state that the child is exempt from paying the fee. Please note: if the immigration authorities decide that the child is in fact not exempt from paying the fee, the application will be rejected, which means that it will not be processed. However, if you have paid the fee and the immigration authorities decide that the child is in fact exempt from paying the fee, the fee will be refunded.

1.1 Case order ID

Please state your (the applicant) **case order ID**. The case order ID you state below must be identical to the case order ID stated when paying the fee. Please enclose documentation that you have paid the fee. If you believe that you are exempt from paying the fee, please enter your case order ID and tick the box next to 'The applicant is exempt from paying the fee'.

Case order ID

The applicant is exempt from paying the fee

1.2 Information required for refunding the fee (in case the fee is to be refunded)

Please give the information required for **refunding the fee, if applicable**. The fee can be refunded by transfer to a Danish East Account ('NEM-konto'), a Danish bank account or a foreign bank account. Please state the name of the person to whom the refund should be paid (account holder/recipient), how you wish to receive the money, and any required information.

If the refund is to be paid to a foreign bank account, we recommend that you speak with your bank first to obtain the information necessary in order to receive a transfer from Denmark. In addition to the account information, you may also need to provide the bank's address.

Please note that for a period of 180 days, your fee cannot be returned to a bank account, if you originally paid the fee

with Dankort or credit card. For that period of time the payment can only be returned to the same Dankort or credit card account. After 180 days, your fee can be returned to the bank account specified by you below.

Account holder/recipient

Applicant

Other person/company, inform name:

Danish Easy
Account (NEM-konto)

CPR number

Danish bank
account

Name of bank

Registration
number

Account number

Foreign bank account

Account information (account number/BIC/SWIFT/IBAN)

Other information, if applicable, e.g. the bank's address, account holder's address etc.

2. Information about the applicant (the child)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname

Former surname (if applicable)

Given name(s)

CPR number

Nationality

Address (Street, number, postcode, city)

Do **not** answer the question below unless the applicant (the child) **lives with the custody holder** in Denmark.

If the applicant (the child) lives with the custody holder in Denmark, the child can request to be issued a residence card, if the child is granted an extension of a residence permit. Please indicate below whether the child requests a residence card. If the child requests a residence card, the child's biometric features (digital facial image and fingerprints) must be recorded. The child's signature will also be recorded. If the child is under 6, only a facial image is required. No additional fee is charged for obtaining a residence card. Read more about biometric residence cards on the last page of this form and at www.newtodenmark.dk/residencecard.

If the child does *not* request a residence card, please submit two passport photos of the child. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.

Does the child request a residence card?

Yes

No

If **no**, please submit two passport photos.

3. Information about the applicant's (the child's) passport

PLEASE COMPLETE IN CAPITAL LETTERS

National passport

Other, please state

Passport number

Date of issue

Date of expiry

In which country was the passport issued?

4. Name and CPR number of the applicant's (the child's) parent

PLEASE COMPLETE IN CAPITAL LETTERS

Parents name (given name(s) and surname)	CPR number
Daytime telephone number	Email address (if applicable)

5. Sworn declaration regarding the conditions of the applicant's residence permit (to be filled in by the parent)

In order for the applicant's (the child's) residence permit to be extended, the continuous requirements of the applicant's current residence permit must still be met. This normally requires that you and the applicant (the child) must meet the following requirements:

- You reside in Denmark together with the applicant (the child) (requirement made in all cases).
- You have accommodation of adequate size at your disposal (requirement made in some cases).
- You have not received any public benefits under the terms of the Active Social Policy or the Integration Act (requirement made in some cases).

The letter the applicant received from the Danish Immigration Service together with his/her original residence permit or most recent extension states which continuous requirements were tied to the residence permit. More information about the continuous requirements of a family reunification and how to fill out this form can be found on page 2. Please solemnly declare below whether the continuous requirements of the applicant's current residence permit are still met.

Declaration regarding shared address

A. I solemnly declare that I still reside in Denmark together with the child (the applicant).

Declaration regarding public assistance

You only need to complete this declaration if the self-support requirement was made as a continuous requirement for the applicant's residence permit.

Integration benefits (integrationsydelse), start help benefits (starthjælp), social security (kontanthjælp) and rehabilitation benefit (revalideringsydelse) are examples of public assistance under the terms of the Active Social Policy Act (lov om aktiv socialpolitik) or the Integration Act (integrationsloven).

(Tick only one – choose between B or C)

B. I solemnly declare, that **I am not** receiving public benefits under the Active Social Policy Act or the Integration Act. **Nor have I** received public benefits under the Active Social Policy Act or the Integration Act since the child got his/her latest residence permit.

C. I hereby declare that **I am** receiving public benefits under the Active Social Policy Act or the Integration Act, or that **I have** received public benefits under the Active Social Policy Act or the Integration Act since the child got his/her latest residence permit.

6. Other declarations (the parent)

A. Sworn declaration of correctness

I solemnly swear that the information I have given in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161 cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the authorities obtain and pass on information about my private affairs for the purpose of enabling them to process this application (Public Administration Act section 29). Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against the applicant.
- My familial relations.
- Verification that the documents submitted with this application are genuine.

I also consent to giving authorities contacted by the Danish Immigration Service while processing this application permission to gather information about the private affairs of the applicant / the child and myself for use in responding to the Danish Immigration Service's enquiry.

C. Information about data protection

Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Ryesgade 53, 2100 København Ø, CVR-nr.: 77940413, telephone: +45 35 36 66 00, www.newtodenmark.dk

Data-protection officer

If you have questions about how we process your personal data, you can contact our data-protection officer who has the following contact information: Ministry of Immigration and Integration, Slotsholmsgade 10, 1216 København K, Att: Databeskyttelsesrådgiver/Data-protection officer, telephone: +45 61 98 40 00, e-mail: dpo@uim.dk

Purpose and legal basis

Your data are collected in order to process your application for residence and the possible following residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are obligated to provide the information necessary for deciding whether the applicant is eligible for an extension of a Danish residence permit (Aliens Act section 40). Failure to provide the information can place the applicant's residence permit in jeopardy (Aliens Act section 60).

The information you supply or have supplied in connection with the application for a residence permit will be registered in the Danish immigration authorities' registers. The same holds true for any information you give in conjunction with an application to extend the residence permit. When the applicant received a residence permit, it was registered in the Civil Registration System. The Civil Registration System is a computerised register maintained by the Ministry for Economic Affairs and the Interior. The applicant will continue to be registered in the Civil Registration System.

Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; pictures of you; marital status; citizenship and nationality; travel routes; occupation; information about your family; memberships of associations; financial information; information about your refugee status; CPR number; information about your social status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions, religious or philosophical beliefs; health information, including genetic data; trade union membership; biometric data collected for the purpose of establishing your identity; data concerning your sexual orientation; and information about minors.

Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, The State Administration, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS II)
- other authorities, such as: municipal authorities, the State Administration, the Immigration Appeals Board and the Refugee Appeals Board,
- third-parties, such as: employers and educational institutions, and
- the person who might be sponsoring your application, as well as any previous cases the person may have had at the Immigration Service.

Storage of data

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification. In practice, the Immigration Service stores your data as part of a 'lifecycle' lasting your entire life.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

If you have your finger prints and facial photo taken for use with your residence card and for identification and identity control, your fingerprints and photo will be stored in the immigration authorities' database. If you are granted a residence permit, your fingerprints and photo are stored for 10 years. If you are not granted a residence permit, your fingerprints and photo are stored for 20 years. If you are granted Danish citizenship, your fingerprints and photo will be deleted.

Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. If a consent is requested it is not in accordance with the GDPR, but a consent in accordance with the Public Administration Act (forvaltningsloven) or the Aliens Act.

Rights

Under the GDPR, you have certain rights when we process your data:

- **The Right of Access (the right to see your data)**
You have the right to access which data about you the Immigration Service is processing. If you request access to your data, your application will be processed in accordance with the GDPR's guidelines governing right of access. If there are guidelines that provide you with greater access than the GDPR affords, your request for access will be processed in accordance with these guidelines as well. These additional guidelines may include those contained in the Public Administration Act that governs freedom of information requests.
- **The Right to Rectification (the right to have your data corrected) and the Right to Erasure (the right to be deleted)**
You have the right to request that corrections are made to personal data about you that you feel are inaccurate. In special situations, you have the right to have data about you deleted sooner than they would be under our normal requirements for deletion. Under section 13 and section 15 of the Information Act (offentlighedsloven), the Immigration Service has an obligation to notify and report, which means that a request to have data deleted will rarely be accommodated. This means that data can normally only be deleted if they have been attributed to the wrong case.
- **Right to Restriction of Processing**
In some situations, you have the right to restrict the processing of your personal data. Where processing has been restricted, the Immigration Service must have your consent to process your data, with the exception of storage, unless the purpose of the processing is to establish or defend a legal claim, to protect another person or for reasons of important public interest.
- **The Right to Object**
In some situations, you have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at

www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact the Immigration Service.
[Complaints to the Data Protection Agency](#)

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at www.datatilsynet.dk

D. Notification that information can be passed on to Danish intelligence agencies and prosecuting authority

The information and documents that you submit with the application can in special cases be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you or the applicant for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

E. Notification that some information will be passed on to local Danish authorities

Danish immigration authorities are permitted to give certain information to the municipality (kommune) in which the applicant lives (Aliens Act section 44 a).

Such information includes:

- The grounds for issuing the applicant a residence permit.

The municipality will be informed if

- the residence permit is revoked or not extended,
- the residence permit is found to have expired, or
- the residence permit is made permanent.

F. Information regarding possible verification by the authorities of the information you have supplied

The Danish Immigration Service and other Danish authorities may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if the applicant is granted an extension of his/her permit. If the applicant is granted an extension of his/her permit and the Danish Immigration Service finds that he/she no longer meets the requirements of his/her residence permit, the permit may be revoked.

Verification may be conducted at random and is not necessarily an indication that the Danish Immigration Service suspects you or the applicant of providing false information, or of not meeting the requirements of the residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System.
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry.
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers or places of study.
- Turning up in person at your residence, place of study or workplace.

You may be asked to supply additional information as part of the verification process.

G. Information about the consequences for permanent residence, if you have worked against the establishment of your identity

You are obligated to provide correct information about your identity. If you have worked deliberately against the establishment of your identity in connection with your application for residence permit/extension of residence permit, it could mean, that you cannot be granted a permanent residence permit in the future. This applies if you e.g. present falsified identity documents, or if you give untrue information about your name, date of birth (age), country of birth or citizenship.

7. Signature - the applicant's parent (the adult person, with whom the child have been family reunified)

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 6A-B and that I have read and understood the terms laid out in section 6C-G.

Date and place

Signature

Checklist

Before submitting the application, it is important that you make certain that the form is filled out correctly and that

you have attached the necessary documents. In this way, you help the Danish Immigration Service process the application with the shortest possible case processing time. We recommend using the checklist below to verify that the application is complete and correct.

Before submitting the application, please ensure you have included the following documents:

- Documentation for payment of fee.
- Documentation of housing situation. Acceptable documentation includes a rental or sublease contract or proof of tenant ownership. Required only if you rent, sublease or live in a housing cooperative and you have moved or the contract has been renewed, since the applicant received his/her latest residence permit.

It is also important to

- write your case order ID in section 1.1,
- answer all questions,
- sign and date the application.

Biometric features required on residence cards

Children under the age of 18 who are living with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, the child's biometric features (digital facial image and fingerprints) must be recorded in connection with the application being submitted.

Children **not** living with the custody holder in Denmark, but instead living with a foster parent or close relative, are required to hold a residence card. The child's biometric features (digital facial image and fingerprints) must be recorded in connection with the application being submitted. If the child submits an application in person, the child's biometric features must be recorded at that time. If the child's application is sent by post or fax or is submitted by a third-party such as a lawyer, the child must appear in person to have his/her biometric features recorded **within 14 days** of the application being submitted. When having the child's biometric features recorded, please remember to bring a photocopy of the first three pages of the child's completed application form. This will allow the immigration authorities to match the child's biometric features with the application. **Please note** that the processing of the child's application will not begin until his/her biometric features are submitted.

When having the child's biometric features recorded, please **bring the child's passport** or travel documentation. The child's signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card. If the child is under 6, only a facial image is required.

Biometric features can be recorded at the Immigration Service's Citizen Service. If you live outside Greater Copenhagen, your child's biometric features can also be recorded at some police stations. There is no separate fee for the residence card. A list of the police stations capable of recording biometric features can be found at www.newtodenmark.dk/residencecard.

If the child lives with the custody holder in Denmark and does *not* request a residence card, please submit two passport photos of the child. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.

If an application from a child **not** living with the custody holder in Denmark does not include facial images or fingerprints, the application will be **rejected**. Children under 6 or children who are not physically capable of providing fingerprints, are not required to be fingerprinted.

Read more about biometric residence cards on the last page of this form and at www.newtodenmark.dk/residencecard.

For official use only: Comments and forwarding endorsements

- Names and passport information in compliance with shown proof of identity

Enclosed:

- | | |
|---|---|
| <input type="checkbox"/> Documentation of housing situation | <input type="checkbox"/> Documentation for payment of fee |
| <input type="checkbox"/> Other | |

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 4 OF THIS FORM