

Application packet

SG2_en_280518

Application for family reunification for parents and siblings of an unaccompanied minor child in Denmark

Uses

This application packet can be used by **parents** who wishes to be family reunified with an unaccompanied minor child with a Danish residence permit.

The application packet can also be used by **minor siblings** of the unaccompanied minor child in Denmark if the siblings apply for family reunification at the same time as the parents.

With the term 'unaccompanied minor child' we mean a foreign national under the age of 18 who has arrived in Denmark and has applied for asylum without his/her parents.

Contents

This application packet contains two forms:

- Form 1 – Application for family reunification in Denmark
- Form 2 – Information form for the minor child residing in Denmark

How to use the forms

Both forms 1 and 2 must be used when applying for family reunification.

Form 1 is to be used by the person (parent or sibling) who **does not** currently have the right to reside in Denmark as a family reunified person (the applicant). He/she should:

- Fill out Form 1
- Attach the required documents
- Submit the application to a Danish diplomatic mission (embassy or consulate general) in his/her country of residence. If the applicant is legally residing in Denmark, the application may normally be submitted in Denmark. If the application can be submitted in Denmark, this can be done at the Danish Immigration Service's Citizen Service. If the applicant lives outside the Greater Copenhagen area, he/she can also submit the application at the local police station.

At newtodenmark.dk you can find more information about how to submit an application in Denmark.

Form 2 is to be used by the person (the minor child) who already **has** the right to reside in Denmark. He/she should:

- Fill out Form 2
- Attach the required documents
- Submit Form 2 to the Danish Immigration Service. If the applicant already has the right to reside in Denmark, both forms should be submitted together.

The specific instructions on how to use Form 1 and Form 2 and the required documents are given on the front page of each form.

There is a checklist at the back of the forms that can be used to keep track of whether the form has been filled out correctly and whether all the required information has been included.

Processing of your application

The Danish Immigration Service has a maximum time limit for processing applications for family reunification. The application processing times are calculated from the date the application is submitted. You can see our processing times at www.newtodenmark.dk/us-times

For more information

More information about the rules governing family reunification is available at newtodenmark.dk. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us.

About family reunification to unaccompanied minor children

Parents and sibling of the minor child residing in Denmark will generally only be granted a Danish residence permit if the extent of Denmark's international obligations requires it. This can be the case if it is in the child's best interests that a family reunification in Denmark is granted.

Please note that if the minor child has a residence permit on the grounds of the Aliens Act section 7 (3) (temporary/ protected status) special rules for family reunification can apply. You can read more about this in the fact sheet at the end of form 2.

For official use only

REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' OG THE LAST PAGE OF FORM 1

Alien Identification number (Udl.nr.)/Personal ID	Date received	Received by (name)	Case order ID*
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*) The case order ID will be created by the authorities in connection with the recording of biometric features.

SG2a_en_280518

FORM 1 (SG2a)

Application for family reunification in Denmark

How to apply

When applying for family reunification, the applicant (parent or sibling) and the minor child, who already has the right to reside in Denmark, each need to fill out a different form.

You (the applicant) who does not already have the right to reside in Denmark and who is applying for a family reunification, must do the following:

1. Fill out and sign this form (form 1).
2. Attach the required documents
3. Submit the application to a Danish diplomatic mission in the country where you are residing. If you are a legal resident of Denmark, the application may normally be submitted in Denmark.

Which documents should you include?

Attach the following documents with Form 1:

- Copy of your passport (all page, including the cover). If you do not hold a passport, you must submit a facial image.
- Documentation of your family connection to the minor child residing in Denmark, e.g. birth certificate or family certificate (copy of the originale certificate and an authorized translation to Danish or English).
- Marriage certificate (copy of the originale certificate and an authorized translation to Danish or English) – attach only if you are married.

Biometric features required on residence cards

Parents

If you reside in Denmark or a country where Denmark has a diplomatic mission, you must appear in person to have your digital facial image and fingerprints (biometric features) recorded for your residence card. Your biometric features must be recorded in connection with the application being submitted.

If you reside in a country where Denmark has a representation agreement with another country's diplomatic mission, you must appear in person and submit two facial images in connection with the application being submitted. Once you arrive in Denmark, your biometric features will be recorded.

Siblings under the age of 18

A sibling, of the minor child residing in Denmark, under the age of 18 who is to live with the custody holder in Denmark is not normally required to hold a residence card. The child (sibling) can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted.

If the child is **not** to live with the custody holder in Denmark, but instead is to live with a foster parent or close relative, he/she is required to hold a residence card. If the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child must appear in person to have his/her digital facial image and fingerprints (biometric features) recorded. The child's biometric features must be recorded in connection with the application being submitted. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person and submit two facial images in connection with the application being submitted. Once the child arrives in Denmark, his/her biometric features will be recorded.

Read more about biometric residence cards on the last page of Form 1 and at www.newtodenmark.dk/residencecard

Do you need to bring other documents with you when you submit your application?

Yes, you must bring your original passport to enable the authorities to identify you.

1. Applicant

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	CPR number (if applicable)

Place of birth (city)	Country of birth
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You **only** need to answer the questions below if the applicant is a child **under the age of 18** and the child **is to live with** the custody holder in Denmark.

If the applicant (the child) is to live with the custody holder in Denmark, the child can request to be issued a residence card, if the child is granted a residence permit. Below you must indicate whether the child requests a residence card. If the child requests a residence card, the child's digital facial image and fingerprints (biometric features) must be recorded. The child's signature will also be recorded. If the child is under 6, only a facial image is required. No additional fee is charged for obtaining a residence card. Read more about biometric residence cards on the last page of this form and at www.newtodenmark.dk/residencecard.

If the child does not request a residence card, please submit two passport photos of the child. The child's biometric features will not need to be recorded. The child needs a residence card at a later date, you must submit a separate application for a residence card.

Does the child request a residence card? Yes No

If **no**, attach two passport photos of the child.

2. Name and CPR number of the minor child with the right to reside in Denmark and with whom you seek family reunification

PLEASE COMPLETE IN CAPITAL LETTERS

All Danish citizens and persons with a Danish residence permit have a CPR number. Your family member in Denmark can tell you his/her CPR number.

Name (given name(s) and surname)	CPR number
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3. Information about you (the applicant)

PLEASE COMPLETE IN CAPITAL LETTERS

Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Job title
Marital status <input type="checkbox"/> Cobabiting partner <input type="checkbox"/> Married	
Do you have children? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address abroad (street and number)	Postal code, city and country
Telephone number	Email address

Receiving your ruling in a foreign country

If you are granted a residence permit, the case ruling will be sent to the Danish diplomatic mission where you submit your application (form 1). Thereafter you will receive the ruling from the diplomatic mission. If you do not submit the application (form 1) at a Danish diplomatic mission, the ruling will normally be sent to the Danish diplomatic mission in country where you have stated above that you have residence. If there is no Danish diplomatic mission in the country where you have residence, you can inform us below about which Danish diplomatic mission you would like to receive your ruling from. A list of the diplomatic missions is available at www.um.dk. Please note that you generally have to have been residing in the country in question for the last 3 months. If the Immigration Service assesses that we cannot send your ruling to the stated diplomatic mission, we will contact you.

From which Danish diplomatic mission would you like to receive your ruling?

4. Information about your passport and previous visits to other countries

PLEASE COMPLETE IN CAPITAL LETTERS

National passport Other travel documentation. Please state which

Passport number	Date of issue
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Date of expiry	In which country was your passport issued?
<p>Have you lived outside of your country of origin for more than six months? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state which country (countries) and period of residence:</p>	
<p>Have you had a residence permit in this country? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, enclose a copy of your latest residence permit in this country.</p>	

5. Information about your spouse / cohabiting partner (if applicable)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	If you are married, please state where and when the marriage was made official
City and country of birth	
Address (street and number)	Postcode and city
Country	Telephone number

6. Information about the minor child who already has the right to reside in Denmark and with whom you wish to be family reunified

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	City and country of birth
Address (street and number)	Postcode and city
Country	Telephone number
Email address	
<p>Are you related to the child? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, you must inform your family relationship</p>	

Have you lived together with the child? Yes No

If yes, state which period(s) and where you lived?

If other persons lived with you, state names and relation

Has the child contributed financially to your family? Yes No

If yes, state in which period

Who does the child lived with in Denmark?

Do you have family or other network in the country where you are residing? Yes No

7. Information about your children, including children residing in your country of origin

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)	Nationality	Date of birth (day, month, year)	Gender		Is the child residing in Denmark?	Is the child also applying for a residence permit? If yes, the child must submit a separate application for family reunification (SG2)
			Male	Female		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. Information about your parents

PLEASE COMPLETE IN CAPITAL LETTERS

Information about parents **only** needs to be filled out if you (the applicant) are under the age of 18.

Father (surname and given name(s))	Date of birth
Address (street, number, postcode, city and country)	Nationality
Mother (surname and given name(s))	Date of birth
Address (street, number, postcode, city and country)	Nationality

9. Other relevant information

PLEASE COMPLETE IN CAPITAL LETTERS

Are you seriously ill or disabled? Yes No

If yes, state which illness/disability and if you receive treatment (enclose documentation)

10. Comments

PLEASE COMPLETE IN CAPITAL LETTERS

11. DNA and age testing

This section is **only** to be filled out if you (the applicant) are a parent to the minor child residing in Denmark

In certain situations, the Danish Immigration Service will require that you and the child, who already is residing in Denmark, and siblings, if applicable, take a DNA test.

You will be requested to do so if – as part of the overall evaluation of the application – doubt arises over the truthfulness of your claim to be related to the child that is the grounds of your family reunification in Denmark.

A DNA test can be done in two ways: It can be done by taking a blood sample from you and a blood sample from the child. It can also be done by scraping the inside of the mouth of you and the child.

A forensic analysis of the samples will be conducted at the Forensic Science Institute (Retsmedicinsk Institut) in Copenhagen. The results of the test will show if and how you are related.

The Immigration Service can also require the child to take an age test, if doubt arises over whether the child's correct age has been given. The age test consists of an X-ray of the child's carpal bones, a dental examination (including X-ray) and a medical examination.

Not every application requires DNA and age testing, but, should the need arise, giving your consent below will help expedite the processing of your application.

Agreement to participate in DNA and age testing

When processing applications for family reunification, the Immigration Service can decide to request a DNA test, cf. Aliens Act sec. 40 c, and/or an age test.

Please indicate by marking an X next to the appropriate statement whether you are willing to allow the Immigration Service to undertake DNA and/or age testing as part of your application for a residence permit.

(mark only one box)

I am willing to allow DNA and/or age testing to be carried out as part of my application for family reunification in Denmark. (I understand that a DNA test requires that blood samples be taken or scraping of the mouth.) The test will be requested, if deemed necessary, and used by the Immigration Service when processing the application for a Danish residence permit.

Furthermore, I understand that it may be necessary for immigration authorities to take a photograph of me in order to confirm my identity. I also understand that the results of the above-mentioned tests will be used as part of the Immigration Service's evaluation of my application.

I am aware that if the DNA and/or age testing reveals that the information I have given about my relationship to or the age of the people in question is incorrect, the matter can be turned over to the police and I could be forced to repay the costs of the test(s).

I am **not** prepared to have my and/or the child residing in Denmark and siblings, if applicable, DNA and/or age tested.

12. Declarations and information

A. Sworn declaration of correctness

I hereby solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40).
- My residence permit can be revoked (Aliens Act section 19).

B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the relevant authorities obtain and pass on information about my private affairs for the purpose of enabling them to process my application (Public Administration Act section 29). Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against me
- My familial relations
- Verification that the documents submitted with my application are genuine

I also consent to giving authorities contacted by the Danish Immigration Service while processing my application permission to gather information about my private affairs for use in responding to the Immigration Service's enquiry.

C. Information about data protection

Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Ryesgade 53, 2100 København Ø, CVR-nr.: 77940413, telephone: +45 35 36 66 00, www.newtodenmark.dk

Data-protection officer

If you have questions about how we process your personal data, you can contact our data-protection officer who has the following contact information: Ministry of Immigration and Integration, Slotsholmsgade 10, 1216 København K, Att: Databeskyttelsesrådgiver/Data-protection officer, telephone: +45 61 98 40 00, e-mail: dpo@uim.dk

Purpose and legal basis

Your data are collected in order to process your application for residence and the possible following residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are obligated to provide the information necessary for deciding whether you are eligible for a Danish residence permit (Aliens Act section 40). Failure to provide the information can result in a fine or up to one year imprisonment, as well as placing your residence permit in jeopardy (Aliens Act section 60).

The information you supply or have supplied in connection with your application for a residence permit will be registered in the Danish immigration authorities' registers. The same holds true for any information you give in conjunction with an application to extend your residence. If you receive a residence permit, it will be registered in the Civil Registration System. The Civil Registration System is a computerised register maintained by the Ministry for Economic Affairs and the Interior.

Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; pictures of you; marital status; citizenship and nationality; travel routes; occupation; information about your family; memberships of associations; financial information; information about your refugee status; CPR number; information about your social status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions, religious or philosophical beliefs; health information, including genetic data; trade union membership; biometric data collected for the purpose of establishing your identity; data concerning your sexual orientation; and information about minors.

Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, The State Administration, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS II)
- other authorities, such as: municipal authorities, the State Administration, the Immigration Appeals Board and the Refugee Appeals Board,
- third-parties, such as: employers and educational institutions, and
- the person who might be sponsoring your application, as well as any previous cases the person may have had at the Immigration Service.

Storage of data

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification. In practice, the Immigration Service stores your data as part of a 'lifecycle' lasting your entire life.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

If you have your finger prints and facial photo taken for use with your residence card and for identification and identity control, your fingerprints and photo will be stored in the immigration authorities' database. If you are granted a residence permit, your fingerprints and photo are stored for 10 years. If you are not granted a residence permit, your fingerprints and photo are stored for 20 years. If you are granted Danish citizenship, your fingerprints and photo will be deleted.

Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. If a consent is requested it is not in accordance with the GDPR, but a consent in accordance with the Public Administration Act (forvaltningsloven) or the Aliens Act.

Rights

Under the GDPR, you have certain rights when we process your data:

- **The Right of Access (the right to see your data)**

You have the right to access which data about you the Immigration Service is processing. If you request access to your data, your application will be processed in accordance with the GDPR's guidelines governing right of access. If there are guidelines that provide you with greater access than the GDPR affords, your request for access will be processed in accordance with these guidelines as well. These additional guidelines may include those contained in the Public Administration Act that governs freedom of information requests.

- **The Right to Rectification (the right to have your data corrected) and the Right to Erasure (the right to be deleted)**

You have the right to request that corrections are made to personal data about you that you feel are inaccurate. In special situations, you have the right to have data about you deleted sooner than they would be under our normal requirements for deletion.

Under section 13 and section 15 of the Information Act (offentlighedsloven), the Immigration Service has an obligation to notify and report, which means that a request to have data deleted will rarely be accommodated. This means that data can normally only be deleted if they have been attributed to the wrong case.

- **Right to Restriction of Processing**

In some situations, you have the right to restrict the processing of your personal data. Where processing has been restricted, the Immigration Service must have your consent to process your data, with the exception of storage, unless the purpose of the processing is to establish or defend a legal claim, to protect another person or for reasons of important public interest.

- **The Right to Object**

In some situations, you have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact the Immigration Service.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at www.datatilsynet.dk

D. Notification that information can be passed on to Danish intelligence agencies and prosecuting authorities

The information and documents that you submit with your application can be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

E. Notification that some information will be passed on to local Danish authorities

Danish immigration authorities give certain information to authorities in the municipality (kommune) where you will live, should you be given a residence permit (Aliens Act section 44a).

The municipality will also be informed if

- your residence permit is not renewed at a later point or has been revoked,
- your residence permit is found to be lapsed, or
- your residence permit is made permanent.

Finally, the municipality where you live will have access to information about you contained in the Danish immigration authorities' registers if the information is necessary for it to carry out its duties.

The municipality will have access to data required for processing your case, including

- Information about existing and other earlier grounds for residence
- Information about the status of your application, including the date it was submitted, type of application and whether a decision has been appealed, etc.
- Information regarding your progress in Danish classes
- Information about municipalities where you have previously resided

Other relevant authorities or organisations, including the police, the regional state administration, the tax authority (SKAT) and language centres, also have access to similar information.

F. Information regarding possible verification by the authorities of the information you have supplied

The Immigration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if you are granted a permit. If you are granted a permit and the Immigration Service finds that you no longer meet the requirements of your residence permit, your permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or of not meeting the requirements of your residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst)
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study

- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

G. Information about the consequences for permanent residence, if you have worked against the establishment of your identity

You are obligated to provide correct information about your identity. If you have worked deliberately against the establishment of your identity in connection with your application for residence permit/extension of residence permit, it could mean, that you cannot be granted a permanent residence permit in the future. This applies if you e.g. present falsified identity documents, or if you give untrue information about your name, date of birth (age), country of birth or citizenship.

H. Information about possible consequences if you apply for a residence permit while in Denmark on a visa (short term)

If you are staying in Denmark on a visa (short term) and you submit an application for a residence permit in this country, you need to be aware that it may have the following consequence:

- You can become ineligible for a visa for five-years (Aliens Act section 4 c).

However, the abovementioned consequence do not apply in the following cases:

- If you are a child under 15 or a spouse applying for family reunification.
- If you apply for a residence permit in order to study.
- If you apply for a residence permit in order to participate in the cities of refuge program.
- If you apply for a residence permit on the grounds of work, and you meet the requirements to obtain a permit.
- If there are decisive humanitarian reasons for allowing you to remain eligible for a visa.

These exceptions assume the reason for your application is genuine.

13.1 Signature (if you are over the age of 15)

I am applying for family reunification in Denmark and by signing below, I confirm that I have read, understood and accepted the terms laid out in section 12.

Date and place	Signature
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13.2 Signature (if you are under the age of 18)

If you (the applicant) are a minor, but **over the age of 15**, both you and one of your parents or your guardian must sign the form.

If you are **under the age of 15**, it is only necessary that one of your parents or your guardian signs on behalf of you. It must clearly appear who has signed on behalf of you. If your guardian has signed on behalf of you, you must attach documentation proving that he/she is your guardian.

13.3 The adult on behalf of the applicant (parent or guardian)

PLEASE COMPLETE IN CAPITAL LETTERS

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 12.

Date and place	Signature
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Have you remembered everything?

If your application for family reunification with your spouse is correctly filled out and contains the required documents, the Immigration Service can process your case with the shortest possible processing time. The expected maximum processing time for applications for family reunification can be found at www.newtodenmark.dk/us-times. If your application is not correctly filled out or is missing documents, it can be refused, or the processing time may be longer. It is therefore important that you make certain that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below before submitting the application.

Checklist

Before submitting your application, please ensure you have included the following documents:

- Copy of your passport (all pages including cover). If you do not have a passport, you must attach a facial image.
- Documentation of family connection (e.g. a copy of a birth certificate or a copy of a family certificate or the original with an authorised translation in either Danish or English).
- Copy of marriage certificate or the original with an authorised translation in either Danish or English, if applicable (attach only if you are married).
- Residence permit, if applicable (attach only if you have a residence permit in another country than your country of origin).
- Documentation of handicap, if applicable.

It is also important to

- answer all questions, and
- sign and date the application.

Furthermore it is important to

- remember to get your biometric features recorded for your residence card within 14 days of submitting the application, and
- remember to bring your original passport when you submit your application and when you get your biometric features recorded for your residence card.

Biometric features required on residence cards – applications from adults

If you submit your application in Denmark or in a country where Denmark has a diplomatic mission, you must appear in person to have your digital facial image and fingerprints (biometric features) recorded.

If you submit your application at the diplomatic mission of a country with which Denmark has a representation agreement, you must appear in person to submit two facial images. Upon arrival in Denmark, your biometric features will be recorded for your residence card.

If you send your application by post or fax or if it is submitted by a third-party such as a lawyer, you must appear in person to have your biometric features recorded **within 14 days** of the application being submitted. If you reside in a country where Denmark has a representation agreement with another country's diplomatic mission, you must appear in person to submit two facial images **within 14 days** of submitting your application. When you appear to have your biometric features recorded or to submit your facial images, please remember to **bring a photocopy** of the first three pages of this completed application form. This will allow the immigration authorities to match your biometric features with the application. **Please note** that the processing of your application will not begin until the Immigration Service has received your biometric features or facial image.

If you do not agree to have your biometric features recorded in connection with the application being submitted in Denmark or at a Danish diplomatic mission, your application will be **rejected**. If the application is submitted at another country's diplomatic mission with which Denmark has a representation agreement, and you do not submit two facial images, it will likewise be **rejected**. If you are not physically capable of providing fingerprints, you will not be required to do so.

You must **bring your passport** or other form of travel documentation when having your biometric features recorded or when submitting your facial images. In addition to your biometric features, your signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card that will be issued when a residence permit is granted.

Biometric features can be recorded at the Immigration Service's Citizen Service. If you live outside Greater Copenhagen, your biometric features can also be recorded at some police stations. A list of the police stations capable of recording biometric features can be found at www.newtodenmark.dk/residencecard. If you live abroad, the website of the Danish Ministry of Foreign Affairs contains a list of embassies and consulates, as well as Danish representation agreements with other countries' diplomatic missions (um.dk).

Read more about residence cards and biometric features at www.newtodenmark.dk/residencecard.

Biometric features required on residence cards – applications from children under the age of 18

Children under the age of 18, who are to live with the custody holder in Denmark, are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted.

Children who are **not** to live with the custody holder in Denmark, but are instead to live with a foster parent or close relative, are required to hold a residence card.

If the application is submitted in Denmark or a country with a Danish diplomatic mission, the child must appear in person to have his/her biometric features recorded for a residence card. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit two facial images. Once the child arrives in Denmark, his/her biometric features must be recorded for the residence card.

If the child's application is sent by post or fax or submitted by a third-party such as a lawyer, the child must appear in person to have his/her biometric features recorded **within 14 days** of the application being submitted. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit two facial images **within 14 days** of the application being submitted. If the child's application has been sent by post or fax or submitted by a third-party such as a lawyer, please remember to **bring a photocopy** of the first three pages of this completed application form when having the child's biometric features recorded. This will allow the immigration authorities to match the child's biometric features with the application. **Please note** that the processing of the application will not begin until the Immigration Service has the biometric features or facial images.

When having the child's biometric features recorded or submitting the facial images, please **bring the child's passport** or travel documentation. The child's signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card that will be issued when the residence permit is granted. If the child is under 6, only a facial image is required.

Biometric features can be recorded at the Immigration Service's Citizen Service. If your child lives outside Greater Copenhagen, your child's biometric features can also be recorded at some police stations. A list of the police stations capable of recording biometric features can be found at www.newtodenmark.dk/residencecard. For children living abroad, the website of the Danish Ministry of Foreign Affairs contains a list of embassies and consulates, as well as Danish representation agreements with other countries' diplomatic missions (um.dk).

If the child lives with the custody holder in Denmark and does not request a residence card, please submit two passport photos. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise, by submitting a separate application.

If the child is **not** living with the custody holder in Denmark, and the child does not agree to have his/her facial image and fingerprints recorded in connection with the application being submitted in Denmark or at a Danish diplomatic mission, the application will be **rejected**. If the application is submitted at another country's diplomatic mission with which Denmark has a representation agreement, and the application does not include two facial images, it will likewise be **rejected**. Children under 6 or children who are not physically capable of providing fingerprints, are not required to be fingerprinted.

Read more about residence cards and biometric features at www.newtodenmark.dk/residencecard.

For official use only: Comments and forwarding endorsements

Names and passport information in compliance with shown proof of identity

Documents included:

- Copy of passport (all pages including front page or all pages with stamps and visaing) Copy of marriage certificate
- Documentation of family connection (e.g. birth certificate or family certificate) Other

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM

FORM 2 (SG2b)

Information form for the minor child who is already residing in Denmark

SG2b_en_280518

How to apply

When applying for family reunification, the applicant and the minor child who already has the right to reside in Denmark each need to fill out a separate form.

You, who already **has** the right to reside in Denmark (the minor child), need to:

1. Fill out and sign this form, following the instructions given in the form
2. Attach the necessary documents
3. Submit this form (form 2) to the Immigration Service. If your family member (the applicant) submits his/her form in Denmark, this form (form 2) should be submitted in connection with the application (form 1) being submitted at the Immigration Service's Citizen Service or to the local police.

For more information

More information about the rules governing family reunification is available at newtodenmark.dk. Here you can also find information about processing times. If you have questions when filling out the form, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us.

1. Information about you (the minor child, who is residing in Denmark)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
CPR number (CPR-nr.)	Country of birth
Telephone number	Email address

2. Information about the family member who is applying for a residence permit (the applicant)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	
Given name(s)	
Nationality	
Date of birth (day, month, year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
CPR number (CPR-nr.) (if applicable)	Personal ID (Person ID) (if applicable)
Telephone number	Email address

3. Information about your attachment to Denmark

PLEASE COMPLETE IN CAPITAL LETTERS

Where were you born and raised?

When did you leave your country of origin?

Did you leave your country of origin alone? Yes No

If no, state with whom you traveled

Have you resided for a longer period of time in another country than your country of origin before you came to Denmark? Yes No

If yes, where and when?

Did you have any work in this period? Yes No

If yes, what work and in which period?

When did you arrive in Denmark for the first time?

Have you resided in Denmark since? Yes No

Who do you reside with in Denmark?

Do you have any close family in Denmark? Yes No

If yes, state your family relation

Do you have parents or siblings who have perviously been family reunified to Denmark? Yes No

If yes, state the name

Do you have any serious illnesses or disabilities? Yes No

If yes, state which and attach documentation

4. Information about your parents

PLEASE COMPLETE IN CAPITAL LETTERS

	Father	Mother
Surname		
Given name(s)		
Date of birth (day, month, year)		
In which country is he/she residing?		
Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried

5. Information about your siblings

PLEASE COMPLETE IN CAPITAL LETTERS

Do you have sibliings in **Denmark**? Yes No

If yes, state the following:

	Brother/sister 1	Brother/sister 2	Brother/sister 3	Brother/sister 4
Surname				

Given name(s)				
Date of birth (day, month, year)				
Address				
Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried
Do you have siblings abroad ? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, state the following:				
	Brother/sister 1	Brother/sister 2	Brother/sister 3	Brother/sister 4
Surname				
Given name(s)				
Date of birth (day, month, year)				
Address				
Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried

6. Other relevant information

PLEASE COMPLETE IN CAPITAL LETTERS

7. Declarations and information – reg. the applicant's family member in Denmark

A. Sworn declaration of correctness

I hereby solemnly swear that the information in this form is correct.

If the information is found to be false, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false information (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

B. Declaration of consent to allow authorities to gather necessary personal information for use in processing the application for family reunification

I consent to letting the relevant Danish authorities obtain and pass on information about my private affairs for the purpose of enabling them to process the application for family reunification (Public Administration Act section 29).

Information can be obtained from or passed on to other Danish and foreign public authorities, including the police.

Such information includes:

- Previous criminal proceedings against me (if applicable)
- My familial relations
- Whether I have received public assistance in accordance to the Act on active social policy or the Integration Act
- Verification that the documents submitted with this form are genuine

I further consent to allowing immigration authorities to inform any previous spouses / partners with whom I have children, that I am involved in an application for residence permit.

I also consent to allowing authorities contacted by the Immigration Service while processing the application permission to gather information about my private affairs for use in responding to the Immigration Service's enquiry.

D. Information about data protection

Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Ryesgade 53, 2100 København Ø, CVR-nr.: 77940413, telephone: +45 35 36 66 00, www.newtodenmark.dk

Data-protection officer

If you have questions about how we process your personal data, you can contact our data-protection officer who has the following contact information: Ministry of Immigration and Integration, Slotsholmsgade 10, 1216 København K, Att: Databeskyttelsesrådgiver/Data-protection officer, telephone: +45 61 98 40 00, e-mail: dpo@uim.dk

Purpose and legal basis

Your data are collected in order to process this application and the applicant's continual residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are not obligated to answer the questions in this form. If you chose not to answer one or more questions, the Danish Immigration Service can order you to provide the information that is necessary to assess whether your family member can be granted a Danish residence permit (Aliens Act section 40). If you do not provide the information it can result in your family member not being granted a residence permit.

The information you have supplied in this form will be registered in the Danish immigration authorities' registers. The same holds true for any information you give later in conjunction with an application to extend your family member's residence permit.

Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; pictures of you; marital status; citizenship and nationality; travel routes; occupation; information about your family; memberships of associations; financial information; information about your refugee status; CPR number; information about your social status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions, religious or philosophical beliefs; health information, including genetic data; trade union membership; biometric data collected for the purpose of establishing your identity; data concerning your sexual orientation; and information about minors.

Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, The State Administration, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS II)
- other authorities, such as: municipal authorities, the State Administration, the Immigration Appeals Board and the Refugee Appeals Board,
- third-parties, such as: employers and educational institutions, and
- the person, who is applying because of his/her relation to you, as well as any previous cases the person may have had at the Immigration Service.

Storage of data

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification. In practice, the Immigration Service stores your data as part of a 'lifecycle' lasting your entire life.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. If a consent is requested it is not in accordance with the GDPR, but a consent in accordance with the Public Administration Act (forvaltningsloven) or the Aliens Act.

Rights

Under the GDPR, you have certain rights when we process your data:

- **The Right of Access (the right to see your data)**

You have the right to access which data about you the Immigration Service is processing. If you request access to your data, your application will be processed in accordance with the GDPR's guidelines governing right of access.

If there are guidelines that provide you with greater access than the GDPR affords, your request for access will be processed in accordance with these guidelines as well. These additional guidelines may include those contained in the Public Administration Act that governs freedom of information requests.

- **The Right to Rectification (the right to have your data corrected) and the Right to Erasure (the right to be deleted)**

You have the right to request that corrections are made to personal data about you that you feel are inaccurate. In special situations, you have the right to have data about you deleted sooner than they would be under our normal requirements for deletion.

Under section 13 and section 15 of the Information Act (offentlighedsloven), the Immigration Service has an obligation to notify and report, which means that a request to have data deleted will rarely be accommodated.

This means that data can normally only be deleted if they have been attributed to the wrong case.

- **Right to Restriction of Processing**

In some situations, you have the right to restrict the processing of your personal data. Where processing has been restricted, the Immigration Service must have your consent to process your data, with the exception of storage, unless the purpose of the processing is to establish or defend a legal claim, to protect another person or for reasons of important public interest.

- **The Right to Object**

In some situations, you have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at

www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact the Immigration Service.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at www.datatilsynet.dk

D. Information regarding possible verification by the authorities of the information you have supplied

The Immigration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if the applicant is granted a permit. If the applicant is granted a permit and the Immigration Service finds that he/she no longer meets the requirements of his/her residence permit, his/her permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or suspects the applicant of not meeting the requirements of his/her residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst)
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

8. Signature

If you are a minor, but **over the age of 15**, both you and your guardian must sign the form.

If you are **under the age of 15**, it is only necessary that your guardian signs on behalf of you. It must clearly appear who has signed on behalf of you. If you guardian has signed on behalf of you, you must attach documentation proving that he/she is your guardian.

8.1 Signature (If you are over the age of 15)

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 7.

Date and place

Signature

8.2 The adult on behalf of the minor family member residing in Denmark (guardian)

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 7.

Date and place

Signature

Did you remember everything?

If the application for family reunification with your spouse is correctly filled out and contains the required documents, the Immigration Service can process your case with the shortest possible processing time. The expected maximum processing time for applications for family reunification can be found at www.newtodenmark.dk/us-times. If the application is not correctly filled out or is missing documents, it can be refused, or the processing time may be longer. It is therefore important that you make certain that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below before submitting the application.



Checklist

Before submitting your application, please ensure you have included the following documents:

- Documentation of health conditions (if applicable)
- Documentation of guardianship, if you are under the age of 15.

It is also important to

- answer all questions, and
- sign and date the information form.

For official use only: Checklist

Are all questions answered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the form signed by the sponsor?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the form signed by the guardian?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the necessary documentation for the guardianship enclosed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No



FACT SHEET

Rules on family reunification with individuals, who have been granted temporary protection status in accordance with Aliens Act Section 7 (3)

Spuses or cohabiting partners (if both individuals are over the age of 24) and children under the age of 15

If a temporary protected status is extended after three years of residence, a spouse or cohabiting partner (if both parts are over the age of 24) and children under the age of 15 can be granted family reunification according to the general rules. More information about the rules is available at newtodenmark.dk, where you can also find the proper application forms.

Spouses, cohabiting partners and children under the age of 15 can apply for family reunification no sooner than two months before the residence permit has been held for three years.

It is normally not possible to get a family reunification before this point. However, there are certain situations in which international conventions require Denmark to grant family reunification before an individual has held residence permit for three years. This is the case if it is determined that the rights of the family take precedence and if a rejection of family reunification would course a hardship within the first three years. This would e.g. be the case if an individual, before arriving in Denmark, was the caretaker for a handicapped spouse, or if the individual in Denmark has a seriously ill minor child still living in his/her country of origin. A child's health and well-being can also have a bearing on whether to permit family reunification at an earlier date.

Other family members

Other family members can only be granted Danish residence if failing to do so would violate international conventions. This applies before and after an individual's temporary protected status is extended beyond three years.

Other types of family members include spouses under the age of 24, children over the age of 15 or the parents or siblings applying for family reunification with a child living in Denmark.

It also applies to these family members that the international conventions do not normally require Denmark to grant family reunification before the individual living in Denmark is granted a two-year extension to his/her residence permit. However, in certain situations, international convention could dictate that the rights of the family should take precedence, and that waiting three years to permit family reunification could cause a hardship. This would e.g. be the case if the individual now living in Denmark was the caretaker for a handicapped spouse in his/her home country, or if the individual has a seriously ill minor child still living in his/her home country. A child's health and well-being can also have a bearing on whether to permit family reunification at an earlier date. This would e.g. be the case for an unaccompanied minor children living in Denmark whose parents are applying for family reunification.