

Application form

FA6_en_160224

Application for family reunification for children (applying concurrently with a parent)

Uses

This application form is to be used when applying for a Danish residence permit (family reunification) for a foreign child under the age of 18.

The application form must be used when the child is applying concurrently with the mother or father applying for family reunification of spouses. If the child is **not** applying concurrently with a parent, application form FA7 is to be used instead.

The application form is to be used when the parent in Denmark (the person the child is to live with) is a Danish or Nordic citizen or holds a Danish residence permit on other grounds than asylum. If the parent in Denmark has a residence permit on the grounds of asylum, application form FA11 or FA12 is to be used instead.

What does the application form contain?

This application form contains two parts:

- Part 1 - Application for a residence permit for a child (applying concurrently with a parent).
- Part 2 - Information about the child's parent in Denmark.

How you use the form?

Part 1 and Part 2 must be submitted when applying for a residence permit for a child.

Please note: Part 2 does **not** need to be filled out if the person in Denmark, who the child is applying for family reunification with, is not the child's biological parent. In such instances the child's eligibility for a residence permit is dependent upon the mother's or father's application for family reunification of spouses with the person in Denmark.

Part 1 is the application for the child's residence permit. The child or the adult applying on behalf of the child must:

- Fill out Part 1.
- Attach the required documents.
- Submit the application to a Danish diplomatic mission abroad (embassy or consulate general) or to the Danish Immigration Service.

Part 2 is to be submitted by the parent already possessing the right to live in Denmark, and with whom the child will live in Denmark. This person must:

- Fill out Part 2.
- Attach the required documents.
- Submit Part 2 to the Immigration Service no later than 14 days after Part 1 has been submitted.

If the parent already possessing the right to live in Denmark is also the legal guardian of the child, he/she can fill out both parts.

Read the instructions on the first page of each part.

There is a checklist at the end of the parts that can be used to keep track of whether they have been filled out correctly and whether all the required documentation has been included.

How can an application be submitted?

The child's application can be submitted at a Danish diplomatic mission in his/her country of residence. If the child is a legal resident of Denmark, the application may normally be submitted in Denmark. Such is the case if the child:

- has a valid visa (short term),
- is exempt from visa requirements or
- currently holds a Danish residence permit.

If the application can be submitted in Denmark, this can be done at the Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at www.newtodenmark.dk/visit-us.

The application can also be sent to the Immigration Service. Read more about where and how you can submit applications at newtodenmark.dk

Fee

Normally, you have to pay a fee to get the child's case processed at the Immigration Service. You can read more about the payment in section 1 of part 1 and at www.newtodenmark.dk/fee where you can also find the current fees.

If the applicant submits an application to a Danish diplomatic mission (embassy), you normally also have to pay a fee to the diplomatic mission. If the application is submitted to the diplomatic mission via a service company (outsourcing) you must also pay a fee to the company. The fees can vary. The individual diplomatic mission can also make further requirements, e.g. about passport photos or copies of the application. Find out more at the diplomatic mission's web page.

How we process personal data

You can read more about the processing of your personal data and your rights in the fact sheets about data protection which you will find at the back of part 1 and part 2 of the form.

This application form is also available in a digital version, FA1 online, that can be found at newtodenmark.dk. The digital application form adapts according to your answers and is automatically send to the Immigration Service, when you have submitted it.

Family reunification under EU regulations

If a child wishes to apply for family reunification with a Danish citizen under EU regulations you have to apply at the Danish Agency for International Recruitment and Integration. Read more at newtodenmark.dk.

Processing of your application

The Danish Immigration Service has a maximum time limit for processing applications for family reunification. The application processing times are calculated from the date the application is submitted. You can see our processing times at www.newtodenmark.dk/us-times.

For more information

More information about the rules governing family reunification is available at newtodenmark.dk. If you have questions when filling out the form, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us.

For official use only

REMEMBER TO COMPLETE THE LAST PAGE OF PART 1

Date received	Received by (name)	Authority (stamp)	Personal ID/Alien Identification number (Udl.nr.)	Case Order ID*
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*) The case order ID will only be created by the authorities if the applicant has not created a case order ID. If the applicant has created a case order ID, state it in section 1.1 in Part 1.

FA6a_en_160224

PART 1 (FA6a)

Application for a residence permit for a child (applying concurrently with a parent)

Instructions

When applying for family reunification with a child, both Part 1 and 2 must be used. If you are applying for residence permits for more than one child, fill out an application (Part 1) for each child.

The child or the parent applying on behalf of the child must:

1. Fill out and sign this part (Part 1).
2. Attach the required documents.
3. Submit the application to a Danish diplomatic mission (embassy or consulate general) in the country where the child lives. If the child is a legal resident of Denmark, the application may normally be submitted in Denmark.

Which documents must you include?

The following documents must be submitted with Part 1:

- Documentation for payment of fee.
- A copy of the child's passport (all pages including the cover).
- Child's Certificate of Personal Data (birth certificate) (copy with an authorised translation to Danish or English).
- Documentation of custody (copy with an authorised translation to Danish or English). Need only be included if the child's mother or father is applying for family reunification with a spouse who is not the child's biological parent.

Bring the passport

The child needs to bring his/her original passport, when the application is submitted or when the child is to have his/her biometric features recorded, so the authorities can verify the child's identity.

Recording of biometric features

A child under the age of 18 who is to live with the custody holder in Denmark is not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted. Read more about biometric residence cards on the last page of Part 1 and at www.newtodenmark.dk/residencecard.

To expedite the application process

Your application can be processed with the shortest possible processing time if

- both parts are filled out correctly and includes the required documentation, and
- Part 2 is submitted no more than 14 days after Part 1 has been submitted, if you are applying from abroad. If you are applying from Denmark, both parts should be submitted together.

Missing information or documents

The Immigration Service may **refuse** an application if it does not include the necessary information or documents, or the processing time may be **longer**. We recommend you use the check list at the end of the form.

The applicant

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)	
Surname	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	CPR number (if applicable)
Personal ID (if applicable)	
Place of birth (city)	Country of birth

Name and CPR number of the parent already possessing the right to live in Denmark

PLEASE COMPLETE IN CAPITAL LETTERS

Name (Given name(s) and surname)	CPR number
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1. Fee

Normally, you have to **pay a fee** to submit an application for family reunification with a child.

The fee covers the processing of the case. This means that the fee will not be refunded if the application is rejected. Furthermore, the fee will not be refunded if, during the processing of your case, you choose to withdraw the application. If you have not paid the fee the application will be rejected, which means that it will not be processed. If the application is rejected for any other reason, the fee will be refunded minus an administration fee. Read more about fees at www.newtodenmark.dk/fee.

How to pay

To pay the fee you have to complete the following steps in order:

1. Create a case order ID with the case type '**Family reunification**'
2. Pay the fee. **Please note:** Certain applicants may be exempt from paying the fee. These persons must still create a case order ID.
3. Enter your case order ID in section 1.1 of this form.
4. Enclose documentation of payment of fee.

If you have already created a case order ID and paid the fee, you can go directly to section 1.1. If not, you can read more about how to do it below.

How is a case order ID created?

Everyone can create a case order ID at newtodenmark.dk. You can create it at the relevant application page at www.newtodenmark.dk/you-want-to-apply/family. Choose the subtopic 'Family reunification' and then 'Child'.

How is a fee paid?

You can pay the fee in several ways for example with a credit or debit card, from a Danish internet bank, in the bank or at the post office. At the page on newtodenmark.dk where you created the case order ID, you can choose how you wish to pay, and you can see which information is required when paying the fee. **Please note:** The fee must be paid no later than at the same time the application is submitted. In most cases, this means that the fee will need to be paid **before** the application is submitted. You **cannot** pay the fee at the Immigration Service's Citizen Service. Please **enclose** documentation of the payment e.g. a receipt from a transfer via your net bank or a receipt from your bank or a post office.

Who is exempt from paying a fee?

There may be special cases where you can submit an application for family reunification without paying the fee. This may be the case if the child's sponsor in Denmark has refugee status, is seriously ill or has a serious handicap. The child may also be exempt from paying the fee if your sponsor has a child from a previous relationship who he/she is residing with or the child's sponsor sees the child on a regular basis. Furthermore, you may be exempt from paying the fee if the child's sponsor is a Turkish citizen who is economically active as an employee, self-employed person or service provider. At www.newtodenmark.dk/fee you can read more about who is exempt from paying the fee.

If you believe, the child is exempt from paying the fee, please tick the box "The applicant is exempt from paying the fee". When you create a case order ID, please state that you are exempt from paying the fee. **Please note:** if the immigration authorities decide that you are in fact not exempt from paying the fee, your application will be rejected, which means that it will not be processed. However, if you have paid the fee and the immigration authorities decide that the child is in fact exempt from paying the fee, the fee will be refunded.

1.1 Case order ID

Please state the child's **case order ID**. The case order ID you state below must be identical to the case order ID stated when paying the fee. Enclose documentation that you have paid the fee. If you believe that the child is exempt from paying the fee, please enter the case order ID and tick the box next to 'The applicant is exempt from paying the fee'.

Case order ID

The applicant is exempt from paying the fee

1.2 Information required for refunding the fee (in case the fee is to be refunded)

PLEASE COMPLETE IN CAPITAL LETTERS

Give the information required for **refunding the fee, if applicable**. The fee can be refunded by transfer to a Danish Easy Account ('NEM-konto'), a Danish bank account, or a foreign bank account. Please state the name of the person to whom the refund should be paid (account holder/recipient), how you wish to receive the money, and any required information.

If the refund is to be paid to a foreign bank account, we recommend that you speak with your bank first to obtain the information necessary in order to receive a transfer from Denmark. In addition to the account information, you may also need to provide the bank's address. Please note that for a period of 365 days, your fee cannot be returned to a bank account, if you originally paid the fee with Dankort or credit card. For that period of time the payment can only be returned to the same Dankort or credit card account. After 365 days, your fee can be returned to the bank account specified by you



below.

Account holder/recipient

The applicant

Other person/company, inform name:

Danish Easy Account
(NEM-konto)

CPR number

Danish Bank account

Name of bank

Registration number

Account number

Foreign bank account

Account information (account number/BIC/SWIFT/IBAN)

Other information, if applicable, e.g. the bank's address, account holder's address etc.

2. Information about the child

PLEASE COMPLETE IN CAPITAL LETTERS

Gender

Boy Girl

Current marital status

Unmarried Married/cohabiting partner

Does the child have children of his/her own?

Yes No

Child's address abroad (street and number)

Postal code, city and country

Telephone number

Email address

Who has the child been living with? (state name)

Mother _____

Father _____

Other relative _____

Other _____

Alone

If the child has **not** been living together with his/her mother/father abroad, please answer the following questions:

Why has the child not been living with his/her parent(s)?

When was the last time the child lived with his/her parent(s)?

How has the child and his/her parent(s) maintained contact? (visits, telephone calls, letters, email, etc.)

With whom will the child live in Denmark? (state name)

Mother _____

Father _____

Address



<input type="checkbox"/> Other relative _____	Telephone number	Email address
<input type="checkbox"/> Other _____		
If the child is currently in Denmark , please state the child's date of entry, address, and contact information in Denmark. If the child is entering Denmark after the application has been submitted, but before a decision is made in the case, please inform the Immigration Service.		
Important: Please inform the Immigration Service of any change to address or other contact information.		
Last date of entry in Denmark		
Child's address in Denmark (street and number)	Postal code and city	
C/O (name)		
When the child is to live with the custody holder in Denmark, the child can request to be issued a residence card, if the child is granted a residence permit. Indicate below whether the child requests a residence card. If the child requests a residence card, the child's digital facial image and fingerprints (biometric features) must be recorded. The child's signature will also be recorded. If the child is under 6, only a facial image is required. No additional fee is charged for obtaining a residence card. Read more about biometric residence cards on the last page of this part of the form and at www.newtodenmark.dk/residencecard .		
If the child does not request a residence card, submit one passport photo of the child. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.		
Does the child request a residence card?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes , the child has to get his/hers biometric features recorded as described above.		
If no , enclose one passport photo.		

3. Information about the child's parents		PLEASE COMPLETE IN CAPITAL LETTERS
Father (given name(s) and surname)		Date of birth (day, month, year)
Address (Street, number, postal code and city)		Nationality
Mother (given name(s) and surname)		Date of birth (day, month, year)
Address (Street, number, postal code and city)		Nationality

4. Information about the child's passport and previous visits to Denmark and other countries		PLEASE COMPLETE IN CAPITAL LETTERS
<input type="checkbox"/> National passport	<input type="checkbox"/> Other travel documentation. Please state which:	
Passport number	Date of issue	
Date of expiry	In which country is the passport issued?	
Has the child been in Denmark before (including current stay, if applicable)?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes , please state when (from date to date):		
Has the child resided in a country other than his/her home country or Denmark for longer than six months?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

If **yes**, please state where and when:

Did the child have a residence permit in this country?

Yes No

If **yes**, enclose a copy of the child's latest residence permit in the country

5. Additional information (if applicable)

PLEASE COMPLETE IN CAPITAL LETTERS

6. Declarations

A. Sworn declaration of correctness

I hereby solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40)
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40)
- The child's residence permit can be revoked (Aliens Act section 19)

B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the Immigration Service obtain information about my pure private affairs from other Danish authorities, including the police authorities, for the purpose of enabling them to process my application (Public Administration Act section 29).

Such information includes:

- Criminal conditions
- Health conditions
- Intern family conditions
- Social conditions

C. Information about data protection

You can get information about how the Immigration Service and the Ministry of Foreign Affairs of Denmark process your data and about your rights in the fact sheet at the back of this part of the form.

D. Notification that information can be passed on to Danish intelligence agencies and prosecuting authority

The information and documents that you submit with the application can be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting the child for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

E. Notification that some information will be passed on to local Danish authorities

Danish immigration authorities give certain information to authorities in the municipality (kommune) where the child will live, should the child be given a residence permit (Aliens Act section 44a).

The municipality will also be informed if the child's residence permit is

- not renewed at a later point or has been revoked,
- found to be lapsed, or
- made permanent.

Finally, the municipality where the child lives will have access to information about the child contained in the Danish immigration authorities' registers if the information is necessary for it to carry out its duties.

The municipality will have access to data contained in the Danish immigration authorities' registers, including:

- Information about existing and other earlier grounds for residence.
- Information about the status of the child's application, including the date it was submitted, type of application and whether a decision has been appealed, etc.
- Information regarding the child's progress in Danish classes.
- Information about municipalities where the child has previously resided.

Other relevant authorities or organisations including the police, SKAT (tax authorities) and language schools have access to similar information.

F. Information that some information will be passed on to the child's employer

The Danish immigration authorities will inform the child's possible current and previous employers, who the child has been working for within the last 3 months, if the application for residence permit is refused, if extension of the residence permit is denied, if the residence permit has lapsed or is being revoked (Aliens Act section 44a).

The immigration authorities can obtain information in the income registry (eIndkomst) about the salaries that have been paid to the child within the last 3 months if necessary (Aliens Act section 44a).

G. Information regarding possible verification by the authorities of the information you have supplied

The Immigration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if the child is granted a permit. If the child is granted a permit and the Immigration Service finds that the child no longer meet the requirements of his/her residence permit, the permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information about the child, or suspects the child of not meeting the requirements of his/her residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System.
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst).
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers or places of study.
- Turning up in person at the child's residence, place of study or workplace.

You may be asked to supply additional information as part of the verification process.

H. Information about the consequences for permanent residence, if the child has worked against the establishment of his/her identity

The child is obligated to provide correct information about his/her identity. If the child has worked deliberately against the establishment of his/her identity in connection with the application for residence permit/extension of residence permit, it could mean, that the child cannot be granted a permanent residence permit in the future. This applies if the child e.g. presents falsified identity documents, or if the child gives untrue information about his/her name, date of birth (age), country of birth or citizenship.

I. Information about possible consequences if you apply for a residence permit for a child over the age of 15 while the child is in Denmark on a visa (short term)

If the child is over the age of 15 and you submit an application in Denmark for a residence permit for the child, while the child is staying in Denmark on a visa (short term), you need to be aware that it may have the following consequences:

- The child can become ineligible for a visa for five years (Aliens Act section 4 c).

7. Signature

PLEASE COMPLETE IN CAPITAL LETTERS

Because the applicant (child) is below the age of 18 this form must be signed by the child's parents or by a person who is a substitute for the child's parents.

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 6 A-B and have read and understood the information in section 6 C-I.

Name and relation to the child

Date and place

Signature

Have you remembered everything?

If the application for family reunification with your child is correctly filled out and contains the required documents, the Immigration Service can process your case with the shortest possible processing time. The expected maximum processing time for applications for family reunification can be found at www.newtodenmark.dk/us-times. If the application is not correctly filled out or is missing documents, it can be refused, or the processing time may be longer. It is therefore important that you make certain that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below before submitting the application.

Checklist

Before submitting your application, please ensure you have enclosed the following:

- Documentation for payment of fee.
- Copy of the child's passport (all pages including cover). If the authorities are given the passport, you only need to enclose a copy of all the filled out pages including cover.
- Copy of the child's Certificate of Personal Data (birth certificate) with an authorised translation to Danish or English.
- Documentation of custody, copy with an authorised translation in Danish or English. (Documentation only needs to be included if the child's mother or father is applying for family reunification with a spouse who is not the child's biological parent. Please note that it is not sufficient for the parent who is seeking a Danish residence permit to submit a letter from the child's other parent as proof of custody granting the child permission to apply for a residence permit in Denmark.)

It is also important to

- state your case order ID in section 1.1,
- answer all questions, and
- sign and date the application - applies to the adult applying on behalf of the child.

Remember to bring the applicant's (child's) current passport when the application is submitted.

Biometric features required on residence cards

Children under the age of 18 who are to live with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted.

Children who are **not** to live with the custody holder in Denmark, but are instead to live with a foster parent or close relative, are required to hold a residence card. If the application is submitted in Denmark or a country with a Danish diplomatic mission, the child must appear in person to have his/her biometric features recorded. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit one facial image. Once the child arrives in Denmark, his/her biometric features (digital facial image and fingerprints) must be recorded. If the child's application is sent by post or submitted by a third-party such as a lawyer, the child must appear in person to have his/her biometric features recorded **within a set deadline** from the application being submitted. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit one facial image **within a set deadline** from the application being submitted. You can see the set deadline for recording of biometric features at www.newtodenmark.dk/residencecard.

If the child's application has been sent by post or fax or submitted by a third-party such as a lawyer, remember to **bring a photocopy** of the first three pages of the child's completed application form when having the child's biometric features recorded. This will allow the immigration authorities to match the child's biometric features with the application. **Please note** if the child refuses to get his/her facial image or fingerprints recorded in connection with submitting the application, your application will be **rejected**.

When having the child's biometric features recorded or submitting one facial image **bring the child's passport** or travel documentation. The child's signature will also be recorded. Facial image and fingerprints are stored on a microchip embedded in the residence card. If the child is under 6, only a facial image is required. If the child is not physically capable of providing fingerprints, the child is exempt from the requirement to be fingerprinted.



If the child is in **Denmark** biometric features can be recorded at the Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at www.newtodenmark.dk/visit-us.

If you are to submit the application **abroad**, please note that you must check the website of the Danish Ministry of Foreign Affairs: 'Where to apply' at www.um.dk/en/travel-and-residence/where-to-apply for information as to where the child may submit biometric features. Please note that for many locations you must present yourself in person at a Visa Application Centre (VFS) and that you must book an appointment before you show up.

Note that Denmark does not have diplomatic missions in all countries of the world and that representation agreements have been signed with other countries. In such cases, you must seek relevant information from the representing mission, cf. above link.

If the child lives with the custody holder in Denmark and does **not** request a residence card, please submit one passport photo. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.

Read more about residence cards and biometric features at www.newtodenmark.dk/residencecard.

For official use only: Comments and forwarding endorsements

Who submitted the application?

Reference The child's other parent Other, indicate whom:

CPR number issued on (date)

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM

For official use only: Checklist

Are names and passport information in accordance with shown identification?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant been advised that the application may be refused if the applicant does not reside in Denmark on a genuine basis for residence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant been advised that biometric features must be recorded or one facial image must be included?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have all questions been answered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the application been signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has documentation for payment of fee been included?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has a copy of the applicant's passport been included (all pages including front page or all pages with stamps and affixed)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has a copy of the applicant's Certificate of Personal Data (birth certificate) been included (copy with authorised translation to Danish or English)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has documentation for custody been included (copy with authorised translation to Danish or English)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Information about data protection in the Danish Immigration Service

Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, CVR-nr.: 77940413, telephone: +45 35 36 66 00, www.newtodenmark.dk

Data protection officer

If you have questions about how we process the child's personal data, you can contact our data protection officer who has the following contact information: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, Att: Databeskyttelsesrådgiver/Data protection officer

You can also write to our data protection officer via Digital Post (e-Boks) or through our contact form at www.newtodenmark.dk/contact-us.

Purpose and legal basis

The child's data are collected in order to process the child's application for residence and the possible following residence in Denmark and to control the requirements for this.

The legal basis for processing the child's personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are obligated to provide the information necessary for processing the child's application (Aliens Act section 40). Failure to provide the information can result in a fine or up to one year of imprisonment.

The information you supply or have supplied in connection with the child's application for a residence permit will be registered in the Danish immigration authorities' registers. The same holds true for any information you give in conjunction with an application to extend the child's residence permit. If the child receives a residence permit, the child will be registered in the Central Person Register. The Central Person Register is a computerised register maintained by the Ministry of Economic Affairs and the Interior.

Types of personal data

We process the following types of data about the child:

- General personal data, such as: information about your identity; citizenship and nationality; travel routes; information about your family; memberships of associations; financial information; information about your refugee status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions or religious beliefs; health information and biometric data collected for the purpose of establishing your identity.

Recipients and categories of recipients

The Immigration Service can, in certain situations, share the child's data with other authorities. We regularly share data with: the police, municipal authorities, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Return Agency, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

In addition, regarding the exchange of data, we may share the child's data with other Schengen countries and Schengen associated countries.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

In addition, we will process data obtained from:

- any of the child's possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS),

- other authorities, such as: the police, municipal authorities, the Danish Agency for International Recruitment and Integration, the Immigration Appeals Board, the Refugee Appeals Board, the Danish Security and Intelligence Service, The Ministry of Immigration and Integration, the Danish Return Agency, and the Foreign Ministry, in particular the embassies and consulates,
- third-parties, such as: employers and educational institutions, and
- the person who might be sponsoring the child's application, as well as any previous cases the person may have had at the Immigration Service.

Storage of data

The Immigration Service will store the child's data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in the child's children's cases, or in the event they may be involved in an application for family reunification.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

If the child has his/her fingerprints and facial photo taken for use with your residence card and for identification and identity control, the child's fingerprints and photo will be stored in the immigration authorities' database. If the child is granted a residence permit, his/her fingerprints and photo are stored for 10 years. If the child is not granted a residence permit, his/her fingerprints and photo are stored for 20 years. If the child is granted Danish citizenship, his/her fingerprints and photo will be deleted.

If the immigration authorities decide that the child does not have the right to stay in Denmark, the biometric data will be transferred to the Schengen Information System (SIS), which is a central EU system where the Schengen countries share and exchange information. This system has been set up for, among other things, cooperation and exchange of information between immigration authorities and other Schengen countries. The information is stored in the SIS until the child is registered as having departed from Denmark or another Schengen country.

You can read more about Schengen countries and Schengen associated countries at www.newtodenmark.dk/schengen

Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. Such a consent is not the basis for the specific procession of personal data but is instead a warranty provision in accordance with e.g. the Public Administration Act (forvaltningsloven) or the Aliens Act.

Rights

Under the GDPR, you have certain rights:

- You have the right to access which data about you the Immigration Service is processing.
- You have the right to request that corrections are made to personal data about you that you feel are inaccurate.
- In special situations you have the right to have data about you deleted or to restrict the processing of your personal data, if the data is no longer necessary for the processing of your case.
- You have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact the Immigration Service.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process the child's personal data. Information about how to do so is available at www.datatilsynet.dk

Information about data protection in the Ministry of Foreign Affairs of Denmark

The Ministry of Foreign Affairs of Denmark is responsible for the processing of personal data, when the Ministry or a Danish Diplomatic Missions (Embassy or General Consulate) assists the Danish Immigration Service in matters regarding the Aliens Act.

Data controller

The Ministry of Foreign Affairs of Denmark is the data controller of the processing of data collected from the application form and data collected from your case, when your application is submitted to a Danish Diplomatic Mission or a private company that has made an agreement with a Danish Diplomatic Mission or the Ministry of Foreign Affairs of Denmark regarding the handling of certain administrative tasks regarding residency. The Ministry of Foreign Affairs of Denmark is also the data controller, when the Ministry or the Danish Diplomatic Mission (Embassy or General Consulate) exercises tasks regarding the processing of your case – including interviews, DNA-tests and verification of documents.

Data Protection Officer

If you have questions about the processing of your personal data done by the Ministry of Foreign Affairs of Denmark, please contact our Data Protection Officer: Ministry of Foreign Affairs of Denmark, Asiatick Plads 2, DK-1448, Copenhagen K, Att. *Data Protection Officer*, e-mail: dpo@um.dk

Purpose and legal basis

The purpose of collecting personal data and the legal basis for the processing of your data corresponds to the purposes and legal basis of the processing done by the Danish Immigration Service – see 'Information about data protection in the Danish Immigration Service' above.

Types of personal data

The Ministry of Foreign Affairs of Denmark process the same category of data as the Danish Immigration Service – see 'Information about data protection in the Danish Immigration Service' above.

Recipients or categories of recipients

The Ministry of Foreign Affairs of Denmark transfers the collected data to the Danish Immigration Service.

The Ministry of Foreign Affairs of Denmark, including the Diplomatic Missions, may in some cases transfer your data to a data processor, who will then process your data on the behalf of the Ministry of Foreign Affairs of Denmark and the Diplomatic Missions.

The Ministry of Foreign Affairs of Denmark may also transfer your data in certain isolated cases to other public authorities, private-sector organizations, foreign organizations and authorities in relation to the verification of documents.

Origin of information

The Ministry of Foreign Affairs of Denmark processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

Storage of your data

The Ministry of Foreign Affairs of Denmark will store your data for as long as it is necessary in order to exercise the Ministry's responsibilities in relation to the case process. As a main rule the Ministry will store your data in our filing systems for 5 years where they will be erased subsequently. In isolated cases we may store your data for a longer period of time. In this case the data will have to be passed on to the National Archives within 30 years (section 13 of the Archive Act (arkivloven)).

If you have your finger prints and facial photo taken for the use of your residence card when you apply for residency at a representative or a private company, your finger prints and facial photo will be stored in the filing systems of the Ministry of Foreign Affairs of Denmark. This information will be erased after 30 days from when a decision has been made in your case or at latest 2 years after collected.

Consent

We refer to the paragraph on consent in 'Information about data protection in the Danish Immigration Service' above.

Rights as a data subject

We refer to the paragraph on rights in 'Information about data protection in the Danish Immigration Service' above. You have the same rights for the processing done by the Ministry of Foreign Affairs of Denmark. If you wish to invoke your rights regarding the processing done by the Ministry of Foreign Affairs of Denmark, please contact the Ministry of Foreign Affairs of Denmark.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency, if you are dissatisfied with the way the Ministry of Foreign Affairs of Denmark process your personal data. Information about how to do so is available at www.datatilsynet.dk.

PART 2 (FA6b)

Information about the child's parent in Denmark

FA6b_en_160224_

Instructions

The parent already living in Denmark, with whom the child is to live must:

1. Fill out and sign this part.
2. Attach the required documents.
3. Submit this part (Part 2) to the Immigration Service. If the child (the applicant) is currently in Denmark, this part (Part 2) should be submitted at the same time as the application (Part 1).

Please note: This part (Part 2) **does not need to be filled out** if the child's mother or father is applying for family reunification in Denmark with a spouse who is not the child's biological parent. In such instances the child's eligibility for a residence permit is dependent upon the mother's or father's application for family reunification of spouses.

Which documents should you include?

In each section of this part, it is specified which documents should be enclosed.

To expedite the application process

The application can be processed with the shortest possible processing time if:

- both parts are filled out correctly and the required documents are included, and
- Part 2 is submitted no more than 14 days after Part 1 has been submitted. If the child is applying from Denmark, both parts need to be submitted together.

Missing information or documents

The Immigration Service may **refuse** an application if it does not include the necessary information or documents, or the processing time may be **longer**. We recommend, you use the check list at the end of the form.

Information about you (the parent with whom the child is to live in Denmark)

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)	
Surname	
Nationality	Former nationality (if applicable)
CPR number	
Telephone number	Email address

About sections 1 and 2

The following sections ask questions about you and the child/children seeking a Danish residence permit. The questions are asked in order to determine whether you meet all the requirements for family reunification. The Immigration Service can dispense with the requirements if

- you have custody of or rights to visitation with a minor child living in Denmark. It is a requirement, however, that visitation occurs and that it meets minimum requirements, or
- the child (applicant) has a serious illness or handicap.

Determining whether you are exempt from the normal requirements for family reunification can be difficult. If you choose not to complete sections 1 and 2 and it is later determined that you, in fact, are not exempt from the requirements, it will be necessary for the Immigration Service to obtain additional information. This means that the processing time may be longer. Therefore we recommend that you fill out the sections so the Immigration Service can process the case in the shortest possible time.

1. Children applying for a Danish residence permit

UDFYLDES MED BLOKBOGSTAVER

You have to provide information about the child/children who are applying for a residence permit below.

Please note the Immigration Service can require the child to take an age test and that you and the child take a DNA test. This can be the case if the Immigration accesses that there is doubt about the child's/children's correct age or the familial relation between you and the child/children. The Immigration Service will contact you if we access that a DNA and/or age test is needed in your case.

If more than four children are seeking a residence permit, please copy all of section 2 or write the information about the additional children on the back of this form.



	Child 1	Child 2	Child 3	Child 4
Given name(s)				
Surname				
Date of birth (day, month, year)				
Gender	<input type="checkbox"/> Boy <input type="checkbox"/> Girl	<input type="checkbox"/> Boy <input type="checkbox"/> Girl	<input type="checkbox"/> Boy <input type="checkbox"/> Girl	<input type="checkbox"/> Boy <input type="checkbox"/> Girl
Nationality				
Is the child married?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the child ever been married?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the child have a serious illness or handicap?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes , describe the illness/handicap:				
In which countries has the child lived? And in which periods?				
Have you previously lived with the child?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes , state which periods:				
Has the child been in Denmark before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes , state when:				
Has the child previously held a Danish residence permit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes , did the child leave Denmark against the child's will?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been in contact with the child in the periods where you were not living together?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No



<p>If yes, state how often and how you have maintained contact (e.g. visits, telephone calls, letters, email):</p>				
<p>If no, state why not:</p>				
<p>Have you contributed financially to the support of the child abroad?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, when and with what amount have you contributed financially to the support of the child abroad?</p>				
<p>You must enclose documentation.</p>				
<p>Have you seen the child in the past 2 years?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, state how often and when:</p>				
<p>You must enclose documentation such as a copy of your passport and plane tickets.</p>				
<p>Who does the child live with abroad? (name, address and relationship to the child)</p>				
<p>Does the child's other parent have a serious illness or handicap?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, which illness/handicap?</p>				
<p>You must enclose documentation if possible.</p>				

2. Children from previous relationships living in Denmark

PLEASE COMPLETE IN CAPITAL LETTERS

Below are a series of questions about any children you may have from any previous relationships. The questions about children from previous relationships are asked to determine whether you are exempt from some of the requirements for family reunification.

If you have children from a previous relationship, please note that we may contact the other parent of these children in order to confirm the information you have given.

Do you have **children under the age of 18 from a previous relationship living in Denmark?**

Yes No

If **no**, go to section 3.

If you request that the Immigration Service **not** take your children from a previous relationship into consideration when processing your case, please state this below. If you state this, it will not be necessary for the Immigration Service to contact the other parent of your children from a previous relationship. However, you should note that the consequence will

be that the Immigration Service will **not be able to exempt you from some of the requirements on the grounds of your children from a previous relationship.**

I do **not** wish for the Immigration Service to take into consideration that I have a child from a previous marriage. I understand that this means that I normally will be required to meet all conditions for family reunification.

If you wish the Immigration Service to take into consideration that you have children from a previous marriage, please give your consent in section 2.A that the Immigration Service can pass on information that you are involved in an application for residence permit. This consent is given by signing the declaration below. In addition, you must fill in section 2.B with information about each of your children from a previous marriage.

2.A Declaration of consent for disclosure of information

PLEASE COMPLETE IN CAPITAL LETTERS

I hereby give my consent that the Immigration Service can pass on information that I am involved with an application for residence permit to the other parent of my children who resides in Denmark.

Name

Date and place

Signature

2.B Information about children from a previous relationship

PLEASE COMPLETE IN CAPITAL LETTERS

CHILD 1:

Given name(s) and surname

CPR number

Does the child live with you?

Yes No

Does the child attend/has the child attended a Danish nursery school, kindergarten or school?

Yes No

Below you must inform how much time you spend with the child in a normal 4 week period. Mark the boxes on the days where the child lives with you regardless of the length of time you spend together and regardless of whether the child stays overnight.

If the child is with you e.g. every Wednesday from 4 pm to Thursday 8 am, you must mark the boxes 'Wed' and 'Thu'. If the child is with you e.g. every Wednesday from 7 pm to 8 pm, you must mark the box 'Wed'.

How much are you together with the child in a normal 4 week period?

Week 1

Mon Tue Wed Thu Fri Sat Sun

Week 2

Mon Tue Wed Thu Fri Sat Sun

Week 3

Mon Tue Wed Thu Fri Sat Sun

Week 4

Mon Tue Wed Thu Fri Sat Sun

Are you together with the child on a regular basis?

Yes No

Are you together with the child during vacations or holy days?

Yes No

If **yes**, indicate to what extent and the periods in which you are together with the child:

If you have any further comments about the time you spend with your child, you can write them here:

CHILD 2:

Given name(s) and surname

CPR number

Does the child live with you?

Yes No

Does the child attend/has the child attended a Danish nursery school, kindergarten or school?

Yes No

Below you must inform how much time you spend with the child in a normal 4 week period. Mark the boxes on the days where the child lives with you regardless of the length of time you spend together and regardless of whether the child stays overnight.

If the child is with you e.g. every Wednesday from 4 pm to Thursday 8 am, you must mark the boxes 'Wed' and 'Thu'. If the child is with you e.g. every Wednesday from 7 pm to 8 pm, you must mark the box 'Wed'.

How much are you together with the child in a normal 4 week period?

Week 1

Mon Tue Wed Thu Fri Sat Sun

Week 2

Mon Tue Wed Thu Fri Sat Sun

Week 3

Mon Tue Wed Thu Fri Sat Sun

Week 4

Mon Tue Wed Thu Fri Sat Sun

Are you together with the child on a regular basis?

Yes No

Are you together with the child during vacations or holy days?

Yes No

If **yes**, indicate to what extent and the periods in which you are together with the child:

If you have any further comments about the time you spend with your child, you can write them here:

CHILD 3:

Given name(s) and surname

CPR number

Does the child live with you?

Yes No

Does the child attend/has the child attended a Danish nursery school, kindergarten or school?

Yes No

Below you must inform how much time you spend with the child in a normal 4 week period. Mark the boxes on the days where the child lives with you regardless of the length of time you spend together and regardless of whether the child stays overnight.

If the child is with you e.g. every Wednesday from 4 pm to Thursday 8 am, you must mark the boxes 'Wed' and 'Thu'. If the child is with you e.g. every Wednesday from 7 pm to 8 pm, you must mark the box 'Wed'.

How much are you together with the child in a normal 4 week period?

Week 1

Mon Tue Wed Thu Fri Sat Sun

Week 2

Mon Tue Wed Thu Fri Sat Sun

Week 3

Mon Tue Wed Thu Fri Sat Sun

Week 4

Mon Tue Wed Thu Fri Sat Sun

Are you together with the child on a regular basis?

Yes No

Are you together with the child during vacations or holy days?

Yes No



If **yes**, indicate to what extent and the periods in which you are together with the child:

If you have any further comments about the time you spend with your child, you can write them here:

3. Other relevant information

PLEASE COMPLETE IN CAPITAL LETTERS

Use the space below for any additional information you believe the Immigration Service should be aware of when processing the child's application.

4. Declarations

A. Sworn declaration of correctness

I hereby solemnly swear that the information I have given in this form is correct.

If the information is found to be false, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false information (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

B. Sworn declaration that I have not been convicted of crimes against minor children

I hereby solemnly swear that in the past ten years I have not been convicted of child abuse (Aliens Act section 9 (23)). I.e. that I have not been sentenced (imprisonment, suspended or otherwise, or other punishment for a criminal offence that involves or leaves open the possibility of imprisonment) for:

- Certain offences against family relationships.
- Certain sexual offences.
- Certain offences of violence against the person.
- Certain offences against personal liberty.
- Punishable threats.

Further information is available at newtodenmark.dk

If the declaration is found to be false, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40)
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false declaration (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

C. Declaration of consent to allow authorities to gather necessary personal information

I consent to letting the Immigration Service obtain information about my pure private affairs from other Danish authorities, including the police authorities, for the purpose of enabling them to process my application (Public Administration Act section 29).

Such information includes:

- Criminal conditions
- Health conditions
- Intern family conditions
- Social conditions

D. Information about data protection

You can get information about how the Immigration Service processes your data and about your rights in the fact sheet at the back of this part of the form.

E. Information regarding possible verification by the authorities of the information you have supplied

The Immigration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if the applicant is granted a permit. If the applicant is granted a permit and the Immigration Service finds that he/she no longer meets the requirements of his/her residence permit, his/her permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or suspects the applicant of not meeting the requirements of his/her residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System.
- Comparison of information contained in the Aliens Register or other Immigration Service registries with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst).
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers or places of study.
- Turning up in person at your residence, place of study or workplace.

You may be asked to supply additional information as part of the verification process.

5. Signature

PLEASE COMPLETE IN CAPITAL LETTERS

By signing below I confirm that I have read, understood and accepted the terms laid out in section 4 A-C and have read and understood the terms laid out in section 4 D-E.

Name

Date and place

Signature

Have you remembered everything?

If the application for family reunification with your spouse is correctly filled out and contains the required documents, the Immigration Service can process your case with the shortest possible processing time. The expected maximum processing time for applications for family reunification can be found at www.newtodenmark.dk/us-times. If the application is not correctly filled out or is missing documents, it can be refused, or the processing time may be longer. It is therefore important that you make certain that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below before submitting the application.

Checklist

Before submitting this form, please ensure you have included the following documents:

- Documentation proving you are the legal guardian of the child (copy with an authorised translation to Danish or English). Only required if the child is born out of wedlock, or if the child's parents are separated/divorced. Such documentation can include legal proof of separation or divorce. Please note that written permission from the child's other parent allowing the child to travel to Denmark and live with you is not sufficient documentation of legal guardianship.
- Documentation of any serious illness or disability (if applicable).
- Documentation of any serious illness or disability of the child's other parent (if applicable).
- Documentation of any serious illness or disability of the child (if applicable).

It is also important to

- answer all questions, and
- sign and date section 6.

For official use only: Checklist

Have all questions been answered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the form been signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has documentation for illness or handicapped been enclosed (if applicable)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Information about data protection in the Danish Immigration Service

Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Farimagsvvej 51A, 4700 Næstved, CVR-nr.: 77940413, telephone: +45 35 36 66 00, www.newtodenmark.dk

Data protection officer

If you have questions about how we process your personal data, you can contact our data protection officer who has the following contact information: Danish Immigration Service, Farimagsvvej 51A, 4700 Næstved, Att: Databeskyttelsesrådgiver/Data protection officer

You can also write to our data protection officer via Digital Post (e-Boks) or through our contact form at www.newtodenmark.dk/contact-us.

Purpose and legal basis

Your data are collected in order to process this application and the applicant's continual residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are not obligated to answer the questions in this form. If you chose not to answer one or more questions, the Danish Immigration Service can order you to provide the information that is necessary to assess whether your child can be granted a Danish residence permit (Aliens Act section 40). If you do not provide the information it can result in your child not being granted a residence permit.

The information you have supplied in this form will be registered in the Danish immigration authorities' registers. The same holds true for any information you give later in conjunction with an application to extend your child's residence permit.

Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; citizenship and nationality; travel routes; information about your family; memberships of associations; financial information; information about your refugee status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions or religious beliefs; health information and biometric data collected for the purpose of establishing your identity.

Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Return Agency, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

Origin of information

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In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS),
- other authorities, such as: the police, municipal authorities, the Danish Agency for International Recruitment and Integration, the Immigration Appeals Board, the Refugee Appeals Board, the Danish Security and Intelligence Service, The Ministry of Immigration and Integration, the Danish Return Agency, and the Foreign Ministry, in particular the embassies and consulates,

- third-parties, such as: employers and educational institutions, and
- the person, who is applying because of his/her relation to you, as well as any previous cases the person may have had at the Immigration Service.

Storage of data

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. Such a consent is not the basis for the specific procession of personal data but is instead a warranty provision in accordance with e.g. the Public Administration Act (forvaltningsloven) or the Aliens Act.

Rights

Under the GDPR, you have certain rights:

- You have the right to access which data about you the Immigration Service is processing.
- You have the right to request that corrections are made to personal data about you that you feel are inaccurate.
- In special situations you have the right to have data about you deleted or to restrict the processing of your personal data, if the data is no longer necessary for the processing of your case.
- You have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact the Immigration Service.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at www.datatilsynet.dk