

# Application form

AS1\_en\_030423

## Application for extension of a residence permit as a humanitarian quota refugee (the Aliens Act section 8 (3)) – applicant is over the age of 18

### Use

Use this form when applying for an extension of a temporary residence permit if you:

- have a temporary residence permit as a humanitarian refugee in accordance with the Aliens Act section 8 (3) and
- is over the age of 18

If you have been granted a residence permit on the grounds of the Aliens Act section 8 (3), it means that you have been granted a residence permit as a quota refugee because you e.g. suffer from a serious illness or are disabled.

### If you are a refugee or an ordinary quota refugee

If you are a refugee in accordance with the Aliens Act section 7 or an ordinary quota refugee in accordance with the Aliens Act section 8 (1) or (2), you do not have to apply for extension of your residence permit. When your residence permit expires, the Danish Immigration Service will automatically decide if your residence permit can be extended.

### Where can you see on what grounds you have been granted a residence permit?

The grounds for your residence permit are explained in the letter from the Immigration Service which you received when you were first granted a residence permit, or when you were granted your latest extension. In the letter, you can also see which provision in the Aliens Act you have been granted a residence permit in accordance with. If you are in doubt about the grounds for your residence permit, you are welcome to contact the Immigration Service.

### If you have children who need to extend their residence permits

Separate forms are required for children who need to extend a residence permit as a humanitarian quota refugee. A separate form for each child must be completed. Use form AS2.

Separate forms are required for children who need to extend a temporary residence permit issued on the grounds of family reunification. A separate form for each child must be completed. Use form FA4-5 online.

The relevant forms are available at [newtodenmark.dk](http://newtodenmark.dk)

### Biometric features required on residence cards

You must appear in person to have your biometric features (digital facial image and fingerprints) recorded in connection with the application being submitted.

Read more about biometric residence cards on the last page of this form and at

[www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard)

### How to apply

- Fill out and sign this form
  - Attach the required documents
  - Submit the application at the Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at [www.newtodenmark.dk/visit-us](http://www.newtodenmark.dk/visit-us).
- You can also send the application to the Danish Immigration Service, Farimagvej 51A, 4700 Næstved.

### What documents should you include?

- Official doctor's statement. Required only if you have been granted a residence permit because you suffer from a particular treatment-requiring illness.

### Modification of personal data

If you believe that your personal data (eg nationality / citizenship or date of birth) is incorrectly registered with the Immigration Services records, you can use form PE1 to seek modification of your data. You will find form PE1 online at [newtodenmark.dk](http://newtodenmark.dk).

### For more information

More information about the rules governing asylum is available at [newtodenmark.dk](http://newtodenmark.dk), where you can also find information about processing times. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at [www.nyidanmark.dk/contact-us](http://www.nyidanmark.dk/contact-us).

**For official use only**

Date received	Received by (name)	Authority (stamp)	Personal id/Alien id. no. (udl.nr.)	Case order ID*
---------------	--------------------	-------------------	--	----------------

\*) The case order ID will be created by the authorities in connection with the recording of biometric features.

AS1\_en\_030423

## Application for extension of a residence permit as a humanitarian quota refugee (the Aliens Act section 8 (3)) – applicant is over the age of 18

### 1. The applicant

PLEASE COMPLETE IN CAPITAL LETTERS

Surname		Former surname (if applicable)	
Given name(s)			CPR number
Nationality		Country of birth	
Date of birth (day, month, year)	Mobile phone number		
Address (Street, number, postcode, city)			
E-mail address			

### 2. Health conditions

If you have been granted a residence permit as a humanitarian quota refugee because you suffer from a particular treatment-requiring illness, you must include an official doctor's statement with updated information on your health condition. The statement must state which treatments you receive, including medicines.

Have you been granted a residence permit because you suffer from a particular treatment-requiring illness?

Yes   No

If **yes**, please include official doctor's statement.

### 3. Other declarations

#### A. Sworn declaration of correctness

I solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I could be subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161 cf. Aliens Act section 40)
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40)
- My residence permit can be revoked (Aliens Act section 19)

#### B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the Immigration Service obtain information about my pure private affairs from other Danish authorities, including the police authorities, for the purpose of enabling them to process my application (Public Administration Act section 29).

Such information includes:

- Criminal conditions
- Health conditions

- Intern family conditions
- Social conditions

### **C. Information about data protection**

#### Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, CVR-nr.: 77940413, telephone: +45 35 36 66 00, [www.newtodenmark.dk](http://www.newtodenmark.dk)

#### Data protection officer

If you have questions about how we process your personal data, you can contact our data protection officer who has the following contact information: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, Att: Databeskyttelsesrådgiver/Data protection officer

You can also write to our data protection officer via Digital Post (e-Boks) or through our contact form at [www.newtodenmark.dk/contact-us](http://www.newtodenmark.dk/contact-us)

#### Purpose and legal basis

Your data are collected in order to process your application for residence and the possible residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are obligated to provide the information necessary for deciding whether you are eligible for an extension of a Danish residence permit (Aliens Act section 40). Failure to provide the information can result in a fine or up to one year imprisonment (Aliens Act section 60).

The information you supply or have supplied in connection with your application for an extension of a temporary residence permit will be registered in the Danish immigration authorities' registers. The same holds true for any information you give in conjunction with an application to extend your residence permit. The Civil Registration System is a computerised register maintained by the Ministry of Economic Affairs and the Interior. You will continue to be registered in the Central Person Register.

#### Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; citizenship and nationality; travel routes; information about your family; memberships of associations; financial information; information about your refugee status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions or religious beliefs; health information and biometric data collected for the purpose of establishing your identity.

#### Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, The Ministry of Immigration and Integration, the Danish Return Agency, The Danish Agency for International Recruitment and Integration, The Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

In addition, regarding the exchange of data, we may share your data with other Schengen countries and Schengen associated countries.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

#### Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may

provide at a later point in the case process.

In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,
- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS),
- other authorities, such as: the police, municipal authorities, the Danish Agency for International Recruitment and Integration, the Immigration Appeals Board, the Refugee Appeals Board, the Danish Security and Intelligence Service, The Ministry of Immigration and Integration, the Danish Return Agency, and the Foreign Ministry, in particular the embassies and consulates,
- third-parties, such as: employers and educational institutions, and
- information from your family's current and previous cases at the Immigration Service.

#### Storage of data

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

If you have your finger prints and facial photo taken for use with your residence card and for identification and identity control, your fingerprints and photo will be stored in the immigration authorities' database. If you are granted a residence permit, your fingerprints and photo are stored for 10 years. If you are not granted a residence permit, your fingerprints and photo are stored for 20 years. If you are granted Danish citizenship, your fingerprints and photo will be deleted.

If the immigration authorities decide that you do not have the right to stay in Denmark, the biometric data will be transferred to the Schengen Information System (SIS), which is a central EU system where the Schengen countries share and exchange information. This system has been set up for, among other things, cooperation and exchange of information between immigration authorities and other Schengen countries. The information is stored in the SIS until you are registered as having departed from Denmark or another Schengen country.

You can read more about Schengen countries and Schengen associated countries at [www.newtodenmark.dk/schengen](http://www.newtodenmark.dk/schengen)

#### Consent

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. Such a consent is not the basis for the specific procession of personal data but is instead a warranty provision in accordance with e.g. the Public Administration Act (forvaltningsloven) or the Aliens Act.

#### Rights

Under the GDPR, you have certain rights:

- You have the right to access which data about you the Immigration Service is processing.
- You have the right to request that corrections are made to personal data about you that you feel are inaccurate.
- In special situations you have the right to have data about you deleted or to restrict the processing of your personal data, if the data is no longer necessary for the processing of your case.
- You have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at [www.datatilsynet.dk](http://www.datatilsynet.dk). If you would like make use of your rights under the GDPR, contact the Immigration Service.

#### Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at [www.datatilsynet.dk](http://www.datatilsynet.dk)

#### **D. Notification that information can be passed on to Danish intelligence agencies and prosecuting authorities**

The information and documents that you submit with your application can in special cases be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

#### **E. Notification that some information will be passed on to local Danish authorities**

Danish immigration authorities are permitted to give certain information to the municipality (kommune) in which you live.

Such information includes the grounds for issuing you a residence permit.

The municipality will be informed if

- your residence permit is revoked or not extended,
- your residence permit is found to have expired, or
- your residence permit is made permanent.

#### **F. Information that some information will be passed on to your employer**

The Danish immigration authorities will inform your possible current and previous employers, who you have been working for within the last 3 months, if you're application for residence permit is refused, if extension of your residence permit is denied, if the residence permit has lapsed or is being revoked (Aliens Act section 44a).

The immigration authorities can obtain information in the income registry (eIndkomst) about the salaries that have been paid to you within the last 3 months if necessary (Aliens Act section 44a).

#### **G. Information regarding possible verification by the authorities of the information you have supplied**

The Immigration Service and other Danish authorities may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if you are granted an extension of your residence permit. If you are granted an extension of your permit and the Immigration Service finds that you no longer meet the requirements of your residence permit, your residence permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Danish immigration authorities suspect you of providing false information, or of not meeting the requirements of your residence permit.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst)
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or place of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

#### **H. Information about the consequences for permanent residence, if you have worked against the establishment of your identity**

You are obligated to provide correct information about your identity. If you have worked deliberately against the establishment of your identity in connection with your application for residence permit/extension of residence permit, it could mean, that you cannot be granted a permanent residence permit in the future. This applies if you e.g. present falsified identity documents, or if you give untrue information about your name, date of birth (age), country of birth or citizenship.

## 4. Signature

**By signing below, I confirm that I have read, understood and accepted the terms laid out in sections 2 and 3**

Date and place

Signature

## Checklist

Before submitting your application, it is important that you make certain that the form is filled out correctly and that you have attached the necessary documents. In this way, you help the Immigration Service process your application faster.

We recommend using the checklist below to verify that the application is complete and correct before submitting the application

## Checklist – applicant

**Before submitting your application, please ensure you have included the following documents (please tick off):**

Official doctor's statement. Required only if you have been granted a residence permit because you suffer from a particular treatment-requiring illness.

**It is also important to**

- answer all questions and tick one box in section 2, and
- sign and date the application.

## Biometric features required on residence cards

When submitting your application, you will be asked to get your biometric features (digital facial image and fingerprints) recorded in connection with submitting the application.

If you submit your application in person, your biometric features must be recorded at that time.

If you send your application by post or fax or if it is submitted by a third-party such as a lawyer, you must appear in person to have your biometric features recorded **within 14 days** of the application being submitted. When your biometric features are recorded, please remember to bring a photocopy of the first three pages of your completed application form. This will allow the immigration authorities to match your biometric features with the application.

**Please note** if you refuse to get your facial image or fingerprints recorded in connection with submitting your application, your application will be **rejected**.

Please **bring your passport** or other form of travel documentation when having your biometric features recorded. In addition to your biometric features, your signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card if your residence permit is extended. If you are not physically capable of providing fingerprints, you are exempt from the requirement to be fingerprinted.

Biometric features can be recorded at the Danish Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at [www.newtodenmark.dk/visit-us](http://www.newtodenmark.dk/visit-us).

Read more about residence cards with biometric features at [www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard)

## For official use only: Comments and forwarding endorsements

Names and passport information in compliance with shown proof of identity

Enclosed:

Official doctor's statement  Other

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM